

SWD DISTRICT OFFICER APPLICATION GUIDANCE

Secretary/Treasurer

Your District Officer Application should include:

- Cover Page
- A Letter of Intent
 - No more than one page
- Recommendation Letters from:
 - Director of Bands
 - Sponsor*
 - If DOB and Sponsor are the same, a letter from another university/faculty member is appropriate
 - Chapter
- Resume
 - No more than two pages
- Platform
 - No more than three pages
 - Should include clear answers and plans regarding the questions and topics below
 - How will you engage the District Council in regularly communicating with chapters and brothers in the District?
 - Describe how you will maintain financial records and track officer expenses
 - Describe any goals or adjustments you have related to the district website (please do not suggest changing the provider/platforms; we do not have the authority to do this)

Please send as one document (you can combine PDFs using a website as easy as 'combinepdf.com'). File Name example: B. Makovsky_2024_SWD President Application

**Best of Luck,
SWD Governors
Andy, Kadeem, & Lizzi**