Southwest District Kappa Kappa Psi Council Meeting Minutes | June 3rd, 2023

[Link to Meeting](#)

Meeting Information

1. **Council Member List:**
   - Davis Vaughn - *President*
   - Gabe Sanders - *Vice President for Membership*
   - Cyrus Jackson - *Vice President for Programs*
   - Araci Garcia - *Secretary/Treasurer*
   - Edgar Canales - *Member at Large*
   - Lizzi Pineiro - *Governor*
   - Andy Melvin - *Governor*
   - Clinton Wieden - *Governor*
   - Kadeem Sabari - *Governor*
2. **Absences:**
   - Andy Melvin (June 3rd & 4th)
   - Clinton Wieden (June 3rd)
   - Kadeem Sabari (June 4th)
3. **Start Time: June 3rd, 3:03 PM**
   - Tabled to June 4th, End Time: 5:28 PM
   - Return to Meeting: June 4th, 7:06 PM
4. **End Time: June 4th, 7:36 PM**

Officer Reports

1. **Member at Large Report**
   a. Content Numbers
      i. 40 pieces of content since last meeting
      ii. Facebook Page Reach: 2,570
      iii. Instagram Reach: 1,777
      iv. Facebook Page Visits: 485
      v. Instagram Profile Visits: 549
      vi. Facebook Page new likes:17
      vii. Instagram new followers: 23
      viii. Last 90 Days
         - Facebook: Post reach up 202.2%, engagement up 478.4%
         - Instagram: Post reach 227.3%, engagement up 642.5%
      ix. High Reach: May 22 CSR Update 1.4k views, CSR Minute Message 782 views
   b. Assigned Content
      i. Davis - CSR
      ii. Araci - Chapter Assistance Grant
      iii. Cyrus - NHQ Volunteer
      iv. Gabe - National Convention Registration
      v. Me- CFR Office Hours

       vi.   Once done, back to Davis

2. **Secretary/Treasurer Report**
   a. Website Update
      i. Working with TBS Sec/Treas to clean up the website and give it a new look
      ii. Lizzi: Grant form is still live on the website
      iii. Lizzi: Minutes need to be uploaded
      iv. Airplane tickets will not be covered
      v. Get with Lizzi to fix Chapter Assistance Grant
         ● Clarify Chapter Budget meaning
         ● Fix form mistakes
         ● Create Budget Spreadsheet that can chapter can plug in their information

3. **Vice President for Programs Report**
   a. Grant Information
      i. Working with Araci to make sure grant information on SWD Website is up to date and accurate.
   b. Awards
      i. Do we still want to make the changes to where there's one award for each pillar?
      ii. Lizzi: I think this should be tabled until/after NatCon.
         ● All District Governors are planning to meet regarding awards prior to convention.
   c. Meet with Tau Beta Sigma Counterpart
      i. Getting to know the new TBS SWD VPSP a bit more so we are able to create a great work dynamic with the New ALTO when the time comes.
      ii. Collaborate with VPM about a workshop for CLC.

4. **Vice President for Membership Report**
   a. Still reaching out to chapter's regarding interest in hosting DLC
      i. Collaborating with Faith by looking into past CLC's to see what was covered
   b. Formulating a communication channel for VPM's of the district
      i. Starting by collecting the contact information for the VPM's
   c. Looking into Reinventing the Membership Education Committee

5. **President Report**
   a. Summer Kickoff Reflection
      i. Overall good!
      ii. 17 Signed up
      iii. 6 or 7 showed up
   b. Chapter Summary Reports Reflection
      i. Fantastic job! Let's keep that up for the next OMRS reports that need to be done by chapters!
      ii. 45 Completed on time as opposed to 29 last year
   c. Email etiquette
      i. Always CC swdgovs!!
      ii. Double check grammar and syntax
      iii. BCC swdgovs if it is something you want the governors to know
   d. Reminder about CFR Office Hours and HQ Volunteer Day
      i. Kennedy and Jake wants us to advertise those events
      ii. HQ Volunteer Day is June 30th
   e. NatCon!
      i. Registration Date is June 12th
      ii. Encourage you chapters to attend

f. National Leadership Conference + SWD Update at NatCon, I will be compiling a list of all of the things the Southwest has been doing over the last biennium to present at NatCon in Orlando, so feel free to collaborate on that document with me (hasn't been created yet)
g. Next meeting - In-Person at NatCon!

Governor Reports

6. **Lizzi**
   a. Meeting with Davis & Jameson (Beta Gamma)
      i. Some of these presidents will have problems that will come up before the school year, don't discredit them! Form those relationships and get govs involved, so we can help solve them!
   b. Paperwork Graphic Update!
   c. NatCon
      i. When are you arriving? Leaving? (Mode of transportation?)
         - Davis: Arriving on July 9th in the morning, leaving on July 16th in the morning
         - Gabe: I am flying out July 10th, arriving around noon
         - Cyrus: me and my chapter are leaving July 9th at 8AM, checking into a hotel on July 10th, possibly being there around 3PM (driving). Leaving on 18th at 9AM.
         - Araci: we'll miss you!
         - Edgar:
      ii. Are you registered? If not, what's your plan?
         - Davis: Not yet! I need to!
         - Gabe: Just Registered XD
         - Cyrus: Yes
         - Edgar: Yes
      iii. Rooming Situation
         - Davis: Lambda
         - Gabe: Alpha Omicron
         - Cyrus: Alpha Psi
         - Edgar: Lambda
      iv. Reimbursement Forms
         - Reminder: you currently have $500 until the end of the term
         - Reminder: due date for NatCon reimbursements is July 28
            ○ Do it before!
            ○ Araci will send an email the week before as a reminder
            ○ All reimbursements need to be done through Adobe Acrobat Reader!
               i. If you have any questions, ask Araci or the governors
      v. Contact your chapters on NatCon Attendance!!!
         - Ask them how many people are attending!
         - If they cannot attend NatCon, ask how we can help them get to SWDCon
7. **Andy**
   a. Great job on CSR!
      i. These relationships will pay off dividends throughout the year
8. **Clint**
   a. Nothing to Report
9. **Kadeem**
   a. Nothing to Report

Chapter Business

10. **Chapter Assistance Grants ($3000 total to give)**
    https://drive.google.com/drive/folders/1Qmc76NFhWTJqIDQzYFbJSmJIpR1AOd6dMvjuY5kAk0x
    ktQzIpEBNiMn4Ijc1knMQsgbV_Ea1
    a. Alpha Psi (ΑΨ)-
        i. Amount Requested: $1000.00
            ● Transportation: $150
            ● Housing: $665
            ● Registration: $185
        ii. Amount Given: $555
    b. Lambda (Λ)-
        i. Amount Requested: $500.00
            ● Registration: $300
            ● Transportation: $150
            ● Miscellaneous: $50
        ii. Amount Given: $500.00
    c. Beta Sigma (ΒΣ)-
        i. Amount Requested: $1,938.00
            ● Registration: $740
            ● Housing: $468
            ● Gas: $130
            ● Food: $600
        ii. Amount Given: $740
    d. Delta (Δ)-
        i. Amount Requested: $3,133.20
        ii. Amount Given: $555
    e. Gamma Iota (ΓΙ)-
        i. Amount Requested: $4,286.60
            ● Hotel: $855
            ● Registration: $555
            ● Transportation: $1,926.60
            ● Food: $450
            ● Miscellaneous: $500
        ii. Amount Given: $555
    f. Rho (Ρ)-
        i. Amount Requested: $500.00
        ii. Amount Given: $500.00
    g. Theta Alpha (ΘΑ) -
        i. Amount Requested: $700.00
        ii. Amount Given: $700

Overall Money Allocated: $3,605

Meeting Adjourned: 7:35 PM

Next Meeting: NatCon at 8:00 PM