

Southwest District Council Meeting Minutes | March 26, 2023

1. Attendance:

- a. Patrick Caraveo - SWD President
 - b. Davis Vaughn - SWD Vice President for Membership
 - c. Edgar Canales - SWD Vice President for Programs
 - d. Mason Thomas - SWD Secretary/Treasurer
 - a. Alyssa Colón - SWD Member at Large
 - e. Lizzi Pineiro - SWD Governor
 - f. Andy Melvin - SWD Governor
 - g. Clinton Wieden - SWD Governor
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Official Start Time: 08:00 pm CT

1. Secretary/Treasurer Report

- a. Delegate/Proxy Update
 - i. 14 chapters still have not reported whether they will have a delegate at convention
- b. Website Updates
 - i. Ready to post election information on the website when we are ready for it!
 - ii. Get the website updated with information
- c. District Marketplace Update
 - i. Marketplace document has been sent out! Haven't received too many questions, and have been in contact with Johnn and Chelsea about tables through registration form
- d. District Listserv
 - i. My apologies for dropping the ball on this, I will work on this tonight and send it out first thing tomorrow morning
 - 1. Will include final call for awards applications, reminder about marketplace being up, and a link to the Chapter Assistance Grant
- e. District WAM
 - i. Still no response from Di on allotment, will update the governors if I haven't received it by tomorrow.

2. Vice President for Programs Report

- a. New ALTO
 - i. Graphic - waiting approval from Jacob
 - ii. Submission Ideas - ready to be sent out
 - iii. Jacob and I discussed next steps for New ALTO
- b. Awards
 - i. D.O. Wiley recognition graphic done
 - 1. Clarification on eligibility of a chapter
 - ii. Called all eligible chapter's presidents
 - 1. Updated contact information
 - 2. Gamma Omega will no longer be able to attend SWD Convention due to a University requirement - already contacted proxy chapter
 - 3. Epsilon Delta currently has nobody going but will try to find somebody new
 - 4. Sending a follow up email
- c. Service Project
 - i. Shirt graphic posted

- ii. Fundraiser closing but will reopen to end during the last day of SWD convention
- iii. Working on second graphic explaining the fundraiser & promote it
- iv. Contacted Mason and Johnn to update marketplace with a shirt order link/qr code

3. Vice President for Membership Report

- a. Workshops
 - i. Adam Cantley - Remembering to Breathe- This Wednesday! Patrick/Alyssa, can you advertise tomorrow? I will create a new google form for sign up and we can attach it in the link in bio. Advertise like crazy and text your contacts in the southwest to come to this!
 - ii. Derrick Mills- Drama Free Chapter Elections, next Tuesday, same as above! Advertise! I will email my VPM contacts and those who have previously signed up for a workshop
 - iii. I need to get Patrick or Alyssa the video of Mason's workshop to post to the Facebook
- b. Ritual
 - i. Nothing super new, but I'd like to figure out exactly when we can get some rehearsal time in for it, even via a zoom call before we do an in person one at district.
 - ii. Going to send an official email to everybody with their roles and responsibilities (discreetly of course 🙌)
- c. Honoraries
 - i. Sent to HQ!

4. President Report

- a. Music Hour
 - i. The Marine Band has withdrawn themselves from performing 😞
 - ii. Backup plan is to hold a Song Music Hour
 - 1. Time will be split in half with Separate Song Workshops and then finish with a Joint Song Workshop
 - 2. Currently searching for someone / some people to help guide this with the goal being learning / how to teach the song to their own Chapters
- b. Committee Updates
 - i. All Committees have officially begun their correspondence with members!
 - 1. 2 Committees have held their 1st / 2nd Meetings
- c. Banquet
 - i. Plan is to hold a Table Decorating Contest
 - 1. Prize is TBD
 - 2. Madison and I will be discussing this before the Host Chapter Meeting on Thursday!
- d. Workshops
 - i. All Speakers have confirmed with me their workshops!
 - ii. They will be sending their descriptions soon for the Convention Program
- e. Registration
 - i. Keep pushing Chapters to pay before April 7th!
- f. Convention Schedule
 - i. Just waiting on SWDAA for their Schedule!
- g. Southwest Scoop
 - i. If there is anything Joint-Related that you would like to be put on blast to both sides, please let me know!
 - ii. Madison and I send this newsletter out every Monday until Convention week!

5. Governor Reports

a. Lizzi

- i. Events Leading up to SWDCon 23 Update
 1. Election materials uploaded
 - a. To website
 - i. Social media post once that has happened
 - b. To nominations
 2. Snack and drink requests
 3. Start thinking about final officer reports
 - a. I know it's too early for this, but also start thinking about committee reports
- ii. Host Chapter Update
 1. Meeting on Thursday - just 2 more after that!
 - a. We'll get an update on tasks then
- iii. Chapter Leadership Committee Update
 1. Met last week
 2. Awaiting applications before moving forward
 3. Resources for them (and nominations) created - maybe that'll help their success!
- iv. Social Media needs posts far more posts now that we are within one month of convention
 1. Thanks for boosting t-shirt fundraising awareness
 2. What's the update with the host chapter recognition post?
 - a. Mason has created a graphic, Patrick/Alyssa are working on scheduling it.
 3. Convention workshop presenter announcement posts?
 - a. Mason can get to work on this!
 - i. Awaiting email from Lizzi on a calendar.
 - b. Davis has handled graphics for pre-convention workshop presenters!
- v. Meeting with Counselors tomorrow
 1. Anything we need to add?
- vi. Personally: Wednesday out of commission until after 4:00 PM

b. Andy

- i. Nominations Committee Update
 1. Morgan and I are getting on the same page moving forward. Nothing wrong, just some missed times and communication.
 2. Clint is still reviewing packets, so expect feedback in the next few days.
 3. Interviews should be over the next couple of weeks.
- ii. Convention Registration and Hotel Block Update
 1. We have to promote registration every single day.
 2. There are 68 currently registered, we have to get people signed up.
 3. Hotel is totally full. Let chapters know.
 4. There are other events going on that weekend, so let people know to sign up ASAP.
- iii. Communication Reminders
 1. Keep checking texts and emails every day.
 2. If you need help, let us know. If you don't have time, let us know. We just need to make sure stuff is getting done.

Meeting Adjourned: 08:45 pm CT