

## **Southwest District Council Meeting Minutes | March 12, 2023**

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### **1. Attendance:**

- a. Patrick Caraveo - SWD President
  - b. Davis Vaughn - SWD Vice President for Membership
  - c. Edgar Canales - SWD Vice President for Programs
  - d. Mason Thomas - SWD Secretary/Treasurer
  - a. Alyssa Colón - SWD Member at Large
  - e. Lizzi Pineiro - SWD Governor
  - f. Andy Melvin - SWD Governor
  - g. Clinton Wieden - SWD Governor
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**Official Start Time: 07:05 pm CT**

### **1. Secretary/Treasurer Report**

- a. Delegate/Proxy Update
  - i. 18 chapters still have not reported whether they will have a delegate at convention
- b. Website Updates
  - i. Everything has been updated, save for candidates for district office and DO Wiley/Pillar Awards application
- c. District Marketplace Update
  - i. Johnn and I will be working on sending the information out to the District hopefully this week
- d. District Listserv
  - i. Announcement about packets, awards, marketplace, and chapter assistance grant for NatCon 2023
  - ii. Also will be making a graphic for Chapter Assistance Grant and sent to Patrick
- e. District WAM
  - i. Dropped the ball on the budget up to now, but with Committee work starting leading up to District Convention, I'll keep Patrick and Govs in the loop and update you all when next we meet. It will be done before SWDCON
- f. Budgeting/Fundraising for Convention Workshop
  - i. It went great!
  - ii. Got some follow-up emails!
  - iii. Overall, a most worthwhile endeavor :)

### **2. Vice President for Programs Report**

- a. Convention Shirt
  - i. Finalizing the design now
  - ii. Jacob is working on getting some login info, should have it soon
  - iii. T-shirt information will go out to chapters soon
  - iv. Possibly include the t-shirt in Marketplace information, but at the very least, will most likely be on its own site
    - 1. Since the shirt is on its own website, announcements and graphics will be sent out to ensure people are aware and excited about it.

- b. New ALTO
  - i. Haven't met yet as a committee because of other commitments
  - ii. Will send out responsibilities to committee members
  - iii. Will also reach out to chapters with Spirit Drum and Andy the Armadillo to get them to post about those
- c. Awards Form
  - i. There are 8 chapters currently eligible to apply for DO Wiley and Pillars Awards.
    - 1. Any suggestions on lifting eligibility requirements?
      - a. We will go with those 8 chapters for eligibility.

### 3. Vice President for Membership Report

- a. District Honorary Requisition Form
  - i. Last step that I have to complete for Honorary Members, just had a question for "Name of Payee"
- b. District Workshops
  - i. Potential Dates
    - 1. Saturday, March 25 from 2 PM - 3 PM
    - 2. Wednesday, March 29 from 6 PM - 7 PM
    - 3. Tuesday, April 4 from 5 PM - 6 PM
  - ii. Potential Presentations
    - 1. Remember to Breathe, Adam Cantley
    - 2. Fostering Alumni Relations, Marina Peña Guiot
    - 3. How to Have Drama-Free Chapter Elections, Derrick Mills
    - 4. Transition from MC to Active, Kennedy Struck
- c. Chapter Outreach
  - i. Been talking to chapters on Instagram, helping out with OMRS and Paperwork
  - ii. Still seeing if I can plan to go see a couple of chapters in-person leading up to District Convention

### 4. President Report

- a. District Parliamentarian
  - i. Two Chapters selected "yes" for their interest in serving as Parliamentarian
    - 1. The decision may be by a random draw
      - a. Gamma Omega and Delta
- b. District Officer Transition Stuff
  - i. With us being a month out, it's time to start organizing our Google Drives
  - ii. Prepare your Final Officer Report along with Charges you'd like to leave for your position, council, district, etc.
- c. Marine Band Update
  - i. An official letter will be emailed this week but they have confirmed that they have no conflicting events!
  - ii. Their Concert Band would be performing during Music Hour from 2:00pm - 3:45pm
  - iii. This event must be free to the public and the surrounding community will be notified by the Marine's Office about their performance
- d. Future Council Meetings
  - i. As we get closer to convention, we will be meeting weekly from here on out
  - ii. All meetings will be @8:00pm CT
    - 1. Sunday, March 19th
    - 2. Sunday, March 26th
    - 3. Sunday, April 2nd
    - 4. Saturday, April 8th (because Easter is that Sunday)

- e. Registration and Hotel
  - i. Once Registration goes live, a ListServ email with a link to it and the Hotel Reservation link will be sent out!
- f. ONE MONTH AWAY
  - i. Promote Promote Promote!
  - ii. It's crucial we promote anything and everything so that people stay informed and engaged

## 5. Governor Reports

- a. Lizzi
  - i. We will be having a banquet whereas we were not going to have one before.
    - 1. This will mean convention registration cost will be a little bit higher than originally expected.
  - ii. Be as cordial and helpful as possible when people reach out asking about registration.
  - iii. Don't ask "are you coming to convention," but instead, "how many people are you sending to convention?"
  - iv. Have officer transition ready to go, and encourage specific people. Connect people with the officer whose office they are excited about running for.
  - v. Make sure you are on top of your responsibilities, but don't forget to take care of yourselves.
- b. Clint
  - i. Be sure to be reaching out to Johnn if any graphics have anything to do with Joint Business.
  - ii. It is difficult to get information back from the Convention Site right now.
    - 1. This means that more will fall on the Council to advertise and to get people excited to go to District Convention.
    - 2. Governors are here to help, but students will be more receptive to hearing it from you all.

**Meeting Adjourned: 07:55 pm CT**