

Southwest District Council Meeting Minutes | December 13, 2022

1. Attendance:

- a. Patrick Caraveo - SWD President
 - b. Davis Vaughn - SWD Vice President for Membership
 - c. Edgar Canales - SWD Vice President for Programs
 - d. Mason Thomas - SWD Secretary/Treasurer
 - a. Alyssa Colón - SWD Member at Large
 - e. Lizzi Pineiro - SWD Governor
 - f. Andy Melvin - SWD Governor
 - g. Clinton Wieden - SWD Governor
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Official Start Time: 08:35 pm CT

1. Secretary/Treasurer Report

- a. Newsletter Update
 - i. Been difficult to get off the ground
 - ii. Next semester will be the time
 - iii. Getting the skeleton worked out into a working program
- b. Website Update
 - i. Reorganizing things to make sure website is as effective as possible
 - ii. Clint: Make sure things are still accessible. Also, remember that SWDCon will be a priority
- c. Chapter Correspondence Update
 - i. Has been going well, gotten some responses, not gotten others
 - ii. Looking to get more consistent, but it's been a good start this semester
- d. SWDCon Planning Document
 - i. Working on fleshing out tabs to give chapters planning documents for SWDCon
 - ii. Lizzi: Add chapters nearby for carpooling purposes
- e. SWD Chapter Tracker Sheet
 - i. Been updating as much as possible, will continue to do so
 - ii. Will also add a link into our slack so that it can always be readily available

2. Vice President for Programs Report

- a. Improving on Awards
 - i. Getting more applicants
 - ii. Clint: Give the constitution and policy guide a look to make sure everything is in line
- b. Planning for next semester
 - i. Goals and constitutional responsibilities have been worked on, put in a spreadsheet, and keeping myself accountable
- c. New ALTO Update
 - i. Been working on updating the publication
 - ii. Will share the list of staff with everyone on the council

3. Vice President for Membership Report

- a. Counterpart Update
 - i. Been in contact with Lauren, waiting until the semester has calmed down
 - ii. Lizzi: Get dates planned by end of January

- b. Workshops for the Spring
 - i. Texas Commerce has been in contact about being host site for in-person workshop
 - ii. Having a workshop in the west of the SWD to get people interested/involved in the district workshop/convention circuit regarding distance
 - iii. Lizzi: Get in contact with the chapter to make sure everything is in line
- c. SWD Chapter Tracking Sheet
 - i. Davis has been working on a system to ensure communication and details for outreach to VPMS in the district
 - ii. Clint: Get a preferred name category put in

4. President Report

- a. Link to the 2023 Winter Council Agenda
- b. Link to the 2023 SWDC Schedule
- c. Council Communication Method
 - i. Weekly updates in the Slack
 - 1. Mason will send reminders to add updates about what you have been doing
 - ii. Some communication platforms will work better than others for certain things (i.e., mass email blast to chapter VPMS as opposed to a post in Slack)
- d. SWDC 2023
 - i. A Committee Chair Application will be created soon
 - 1. NCD has a great template for this
 - 2. Will share it once I have created it
 - ii. A Host Chapter Interest Form will be created soon
 - 1. The idea is to have multiple chapters be involved in the process
 - iii. Looking for an update on National Leadership assignments for conventions

5. Governor Reports

- a. Lizzi
 - i. District Honorary Membership
 - 1. Think ahead about honorary membership. We can make these decisions at Winter Council, but start thinking about it now.
 - 2. Be a little bit more creative on reasoning than "service to SWD"
 - ii. Support everyone and each other
- b. Clint
 - i. District Honorary Membership
 - 1. Check in the OMRS for roster to help with honorary membership decisions. There is not a timeline or limit beyond what is listed in the National Constitution, so hopefully that does help.
 - ii. Constitution/Policy Guide
 - 1. Look into possible changes ahead of time
 - 2. Find a way to survey any changes anyone in the district might suggest
 - iii. Winter Council
 - 1. Getting housing has been a bit of trouble, but it's getting worked out
 - iv. Chapter Outreach
 - 1. Let governors know if there are issues so we can assist

Meeting Adjourned: 09:40 pm CT