

## Southwest District Council Meeting Minutes | November 13, 2022

---

### 1. Attendance:

- a. Patrick Caraveo - SWD President
  - b. Davis Vaughn - SWD Vice President for Membership
  - c. Edgar - SWD Vice President for Programs
  - d. Mason Thomas - SWD Secretary/Treasurer
  - e. Alyssa Colón - SWD Member at Large
  - f. Lizzi Pineiro - SWD Governor
  - g. Andy Melvin - SWD Governor
  - h. Clinton Wieden - SWD Governor
- 

### Official Start Time: 08:05 pm CT

### 1. Secretary/Treasurer Report

- a. Paperwork Update
- b. Epsilon Rho and Iota Upsilon - Ritual Supplies
  - i. Received forwarded emails on Nov. 1 from Lizzi regarding giving guidance on possible grants for ritual supplies/purchasing new ritual supplies
    1. Sorry for dropping the ball on this, plan on sending an email back tomorrow
    2. Garret Gardenhire (Vice-Chair of NRPEC) recommended purchasing choir robes as an alternative to ritual robes
    3. Found potential SWDAA ritual supplies grant (which was done at last year's convention)
    4. Any other avenues/grants that anyone might know about before I send an email back to the chapters?
- c. Joint Counterpart Meeting Update
  - i. Working on putting together a newsletter with John called "The Southwest Scoop!"
    1. This can be used to send reminders/updates, highlight upcoming dates/events, and introduce different themes every week (workshops/conventions highlights from years past, how to fundraise/save/travel to conventions/workshops/etc.)
    2. Goal is to send out first newsletter next week (11/21)
      - a. Working on a template right now
      - b. Please feel free to add any updates to the planning sheet that you would like to see in the newsletter!
  - ii. Working on sorting out the SWD Website in two parts
    1. Updating the Look
      - a. Working with John's committee as well as an alumni from the Lambda Chapter (Nick Smith), whom I plan on emailing this week
        - i. Involvement of Nick Smith due to work on Lambda Chapter website (which looks stellar in my opinion)
    2. Updating the Info
      - a. Some of the information is completely outdated/unusable, so we will mostly be working clean-up while also adding new documents/links
  - iii. John and I are in the early planning stages for District Marketplace 2023

- iv. Had an idea for a fundraiser to disperse funds amongst actives/chapters to support more brothers/sisters coming to convention
  - 1. Stems from t-shirt fundraiser that has been done in the past
  - 2. Not quite sure what an item might be that we could attach the fundraiser to, nor the application/funds dispersal process
  - 3. Any thoughts/suggestions? We will continue working on this for the future.

## **2. Vice President for Programs Report**

- a. Individual Chapter Sheet
  - i. Shown a few SAC meetings ago
- b. Drafting two emails
  - i. Joint New ALTO email
    - 1. Getting people to post, closing date is soon
  - ii. KKPsi specific
    - 1. Ed Savoy requested boosting W Francis McBeth and Founders Circle
    - 2. Month of Musicianship
- c. Submission Themes
  - i. Brotherhood (November 14)
  - ii. Leadership (November 20)
  - iii. Musicianship (November 27)
- d. New ALTO Staff
  - i. Any questions or suggestions?
    - 1. No updates, plan sounds good.

## **3. Vice President for Membership Report**

- a. Still meeting with Lauren to start brainstorming programming for Area Workshops
  - i. What kinds of workshops do we want to see?
  - ii. Also keeping an eye on what kinds of workshops we will have next semester (in-person vs. virtual, etc.)
- b. Drafting emails to send to chapter VPMS to connect with them and also to plug the Slack
  - i. There's only 3 or so in the Slack, hoping to get more communication going through the SWD Slack channel
  - ii. Will include attachments and documents on this email for reminders and announcements
- c. Doing social media outreach with chapter VPMS, Delta doing recruitment without a calendar and I am trying to figure that out with the Curriculum Committee
  - i. Speaking with Ayleen about the situation

## **4. President Report**

- a. Madison and I met on Wednesday to discuss Convention Planning!
- b. Some of the Topics we discussed were:
  - i. Convention Schedule
    - 1. Leaning Towards Template #2
    - 2. More time for Marketplace to avoid
  - ii. Banquet
    - 1. The idea is to make the banquet/convention as economically feasible as possible.
    - 2. Cheapest option is going to be somewhere in the area of \$35-\$50.

- iii. Theme
  - 1. Mardi Gras
  - 2. La Fiesta
  - 3. Jazz
- iv. Joint Keynote (possibly the Women in Music Keynote)
- v. Music Hour
  - 1. Would like to invite a local band to perform sometime during Convention
  - 2. Reading Band would be awesome but challenging to find the necessary materials
  - 3. Kazoo Band
  - 4. Drum Major Clinic or Basic Conducting Clinic
  - 5. Solo Contest (have the winning performance at Banquet)
    - a. Welcome the other contesters to perform during the weekend
  - 6. Davis: Some kind of jazz programming for music hour?
- vi. Host Chapters (not sure if this is a President or Gov/Counselor Initiative?)
- c. Convention Planning for Our Side
  - i. Workshops (goal is to hold workshops that help prepare Chapters for the coming year)
    - 1. Ritual Preparation - RPEC
    - 2. How to for VPMs - Curriculum
    - 3. DEIA - Bang Co - Joint
    - 4. Officer Transitions - Joint
    - 5. The Energy Bus - Joint
    - 6. Transition to Alumni Status
  - ii. Convention Chairs
    - 1. Either by Application or Appointment (leaning towards Application?)
  - iii. Ritual
    - 1. Preference for Friday Evening
    - 2. Possibly have a Ritual workshop before or during the following day
  - iv. Agenda
    - 1. The goal is to have first separate session Friday evening
  - v. Leadership Funds Request
    - 1. Let me know by next Sunday (11/20) who you might want to bring in
    - 2. If you need more time, let me know
- d. Next meeting is Sunday, December 11 @ 8PM

## 5. Governor Reports

- a. Lizzi
  - i. Individualized Chapter Outreach happened approx. 2 weeks ago.
    - 1. Very positive responses from chapters!
      - a. Idk if we want to give them a shout-out via Social Media, but I can give their chapter designation to [swd-mal@kkpsi.org](mailto:swd-mal@kkpsi.org) if y'all want to!
      - b. Others, to no surprise, no response
    - 2. I'll keep doing these
      - a. Next one I think will be January so I can try to get some people to connect with me at TMEA
      - b. Then I'll try again Late March in hopes of hyping up convention one last time
  - ii. Area Workshop Update
    - 1. Still waiting to finalize with Counselors, but [swdvpm@kkpsi.org](mailto:swdvpm@kkpsi.org) we might have a solution for you!
      - a. You will have to wait >:-D

- iii. If you have no idea what you should be doing right now, or what you might have forgotten the last couple months, or what you should be doing the next couple months and would like, I have to-do lists per officer and month
  - 1. I'm not going to baby you to do it, but if you would like some provided structure I can help!
  - 2. It is aligned with the constitutional duties outlined as of December 2021
  
- iv. Winter Council
  - 1. I will have my car if anyone needs transportation from the Lafayette Airport
  - 2. We have been given the "green light" from Jessica to have Winter Council as "normal"
    - a. I.e. all council members are invited (especially since this will also be a big meeting to discuss the upcoming semester)
  
- v. SWD Convention
  - 1. I will have my car if anyone needs transportation from the Lafayette Airport
  
- b. Andy
  - i. Leadership Fund Requests
    - 1. Now would be the time to get to the Nat. Leadership about who you want to have at SWDCon.
      - a. Have it done by end of December or else we are hoping
  - ii. Chapter Ops Updates
    - 1. Chapter officer training books in development
    - 2. More coming to the national council before the spring, I will keep y'all updated
  - iii. Fall Activity Report reminders
    - 1. Thanksgiving week is a wash, contact chapters ASAP
    - 2. Also important for chapters who are still award eligible
  
- c. Clint
  - i. Make sure chapters know the logistical process for things like curriculum process calendar, paperwork, etc.
  - ii. HQ has CC'd governors on chapters who still need to finish CPR
    - 1. We have about a fourth who are still not finished with CPR, so keep contacting chapters, there is still work to do

**Meeting Adjourned: 08:50 pm CT**