

**Southwest District Council Meeting Minutes | October 02, 2022**

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**1. Attendance:**

- a. Patrick Caraveo - SWD President
  - b. Davis Vaughn - SWD Vice President for Membership
  - c. Edgar - SWD Vice President for Programs
  - d. Mason Thomas - SWD Secretary/Treasurer
  - e. Alyssa Colón - SWD Member at Large
  - f. Lizzi Pineiro - SWD Governor
  - g. Andy Melvin - SWD Governor
  - h. Clinton Wieden - SWD Governor
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**Official Start Time: 08:05 pm CT**

**1. Member at Large Report**

- a. I will update the social media calendar once I have the month mapped out!

**2. Secretary/Treasurer Report**

- a. Chapter Personnel Report Update

COMPLETED	14
COMPLETED (LATE)	0
PENDING DOB	4
PENDING SPONSOR	8
DRAFT	8
NOT STARTED	1
CORRECTIONS	0
SENT TO HQ	10
AWAITING FEES	7
<b>Total (out of 52):</b>	<b>52</b>

- i.
- b. Other Updates
  - i. Emailed Johnn to start working on updates to the website, among other projects (more to come on those soon).
    - 1. Johnn's committee has been working on website things, I'll get in contact
  - ii. Updated the SWDCon Checklist from last year, just in case we want to use it!
  - iii. Still sitting on logistical graphics (cost/packing list/etc.) about SWD Convention until we know a little bit more, but they will be ready to be updated and sent to Alyssa as soon as we know all the details!
  - iv. Have been working on the SWD Chapter Assistance Grant form.
    - 1. Need to iron out some details with you all at some point, so watch out for some Slack messages/emails/call for a way too early meeting of the Ways and Means committee (if necessary, I do not think it will be).
    - 2. Some details that need ironing:
      - a. When is the deadline?
      - b. How much are we willing to part with, or will we handle on a case-by-case basis?
      - c. When do we think it is best to open the form?
      - d. How will we go about publicizing the grant?
      - e. Will we vote on these, or will we leave it to the next council?

### **3. Vice President for Programs Report**

- a. Rough New ALTO Timeline
  - i. September
    - 1. 30 - Staff Application Post (attached below)
  - ii. October
    - 1. 02 - Potential Submission Ideas post & email
    - 2. 07 - New ALTO Spring 2022 publication date
    - 3. 12 - Staff Application deadline reminder
    - 4. 15 - Last day to apply post
    - 5. 16 - Tentative staff selection meeting (we will send you an invite link a few days in advance)
    - 6. 19 - Staff announcement post
  - iii. December
    - 1. 07 - Deadline Reminder post
    - 2. 10 - Last day to submit post
    - 3. 24 - Fall 2022 Edition publication date
- b. Moving New ALTO publication date
- c. Will begin calendar for spring semester soon
  - i. Working with sec-treas and mal for awards/grants & publication dates
- d. Also sending over the Fall 2021 New ALTO to get it posted to website

### **4. Vice President for Membership Report**

- a. CLC was awesome! Last three recordings?
  - i. There were 30-40 participants, which is more than successful!
  - ii. We got a lot of good feedback from the form that will help inform our future programs!
- b. Onto the next conference?
  - i. Learned from CLC to get things started earlier for advertising
  - ii. Would love for at least one area workshop to be in-person, if not more (but hopefully as many as possible)
    - 1. All others would be online over zoom
  - iii. Governors, anything we need to be aware of?
    - 1. Lizzi: Go back to 2018-2019 folder and look at resources; they were held on campuses and need to be communicating with chapters right now; need to talk to counterparts, governors, counselors to get details there
    - 2. Clinton: All will be joint, even if there's only a chapter of one organization of the other
    - 3. Lizzi: Davis and I will meet later in the week to discuss more details!
- c. Emailing VPM's to be added to Slack and to see if any have interest in meeting to talk about how their semester is going relating to membership things soon!
  - i. Some meetings and emails have already occurred!
    - 1. Many chapters are already seeing a lot of success! Yay!
- d. We've had a lot of chapters not submitting proper paperwork to start recruitment/process. Just need to get proper communication out to get people on the right track!

## 5. President Report

- a. Thank you all so much for your work and helping Chapters with their paperwork, it is much appreciated!
  - i. Might be good to be talking to chapters about looking ahead to next year, knowing how much they'll need to pay, etc.
- b. Chapter Meet and Greets!
  - i. Link to View the Chapter Meet and Greets Sign-Up Form
  - ii. Dates for Chapters to Choose (all dates are Sundays and @7:00pm CT if we are all happy with the time)
    - 1. October 16th
    - 2. October 30th
    - 3. November 13th
  - iii. The Meet and Greets could be live-streamed (if the Chapter is welcome to the idea) so the Chapter may get some outreach
  - iv. If we are all in agreement, Chapters will receive the Sign-Up Form this week and post it on our Social Media too!
- c. Next SAC Meeting is October 9th @9:00pm CT!
  - i. May someone please provide our District's Report for this meeting as sadly my Chapter's 2nd Degree is at the same time :(
- d. Next Council Meeting
  - i. November 13th @8:00pm CT!

## 6. Governor Reports

- a. Lizzi
  - i. Send as many things through email, especially documents!
    - 1. This makes it easier for organization and access!
- b. Andy
  - i. We need to shift our plan for the joint council meeting.
    - 1. New Game Plan:
      - a. Set up expectations and meet between counterparts in the next two weeks and check back in the Governors/Counselors.
  - ii. Good job on your work contacting chapters for CPR! We'll get a final report soon and see where the dust settles.
  - iii. We need to start pushing Spring events and details! We have District Convention and National Convention this year, so everything we can do to put people in successful positions is great!
- c. Clint
  - i. Nothing new from me!

**Meeting Adjourned: 08:40 pm CT**