

Southwest District Council Meeting Minutes | Sunday, April 3rd, 2022

Attendance: TJ, Emily, Mason, Patrick, Lizzi, Andy, and Clint

Official Start Time: 4:00 pm CT

1. Member at Large Report

- a. Working on a video to share to the Brothers about Convention
- b. If you need a ride to and from the Airport, I am happy to provide transportation!
- c. A countdown to Convention will now be started
 - i. A Packing List will also be shared for Brothers since it is the first in-person c
- d. Lambda will be providing all Ritual Regalia for Convention

2. Secretary/Treasurer Report

- a. The District Marketplace is now Live!
 - i. What is the anticipated Setup Time for Chapters / Organizations / Vendors?
 - ii. This information will be emailed to all those that are selling.
- b. Will upload the District Officer Candidates once I receive their packets!
- c. District Convention Minutes are ready to go
- d. Officer Transition Documents are done
- e. Final Officer Report is done
- f. Review Proposed District Budget to be voted on by the District Delegation
- g. The Requisition for Honoraries has been sent to the Governors!

3. Vice President for Programs Report

- a. We will have the Invoice Number for the District Awards
- b. The District Convention T-Shirt situation is not currently known at the moment
- c. One Chapter submitted for the Cornerstone Award

4. Vice President for Membership Report

- a. Confirming people for Ritual
- b. The Honorary Requisition Form has been sent to Patrick
- c. Ritual Rehearsal will be @1:00pm following Lunch
 - i. Dress will be professional for Convention Attendees

5. President Report

- a. Mason Thomas will now be Chairing the Spirit and Recognition Committee
- b. Mason Vincent will now be Chairing the Jurisdiction Committee
- c. I have talked with Tyler Hearn last night to sort out the Music Hour leaders
- d. TarShae will be giving a Mental Health Workshop
- e. Committees have been finalized
 - i. Some Chapters have been requesting proxies
- f. The Schedule is pretty much finalized
 - i. SWDAA will post their Alumni Events following the posting of our Schedule
- g. Transition documents are currently underway
- h. The Committee Questions Form will be sent out tomorrow
- i. MC Workshop stuff
 - i. Both Organizations will be combining their MCs with KKPsi and TBSigma

- j. Some room assignments will have to be moved around with the new update of not using the Convention Hall on Friday
- 6. Governor Reports**
- a. Lizzi
 - i. Fill out the Snacks Document!
 - 1. You will regret not filling it out!
 - ii. Check in with Lambda by Tuesday to ensure the Host Chapter Stuff is officially done

 - b. Andy
 - i. Final Banquet numbers will be shared with the Hotel tomorrow
 - ii. We are pending one final Candidate Packet for the Nominations Committee
 - iii. We still do not have a master schedule that can be used for SWOOGO
 - 1. The App that is used for Convention
 - 2. These changes MUST BE DONE by today
 - 3. We don't want to make people mad
 - iv. We need information on who is giving a Joint Workshop
 - 1. Give this IMMEDIATELY
 - v. I am currently working on my Final Report
 - vi. AV Situation with hotel is pretty much done
 - vii. Do we have Ritual Regalia coming from Lambda?

 - c. Clint
 - i. Push people to Register for Convention!
 - ii. We have 278 Registrants as of today
 - 1. 300 is the Target Number to hit the Food and Beverage Minimum
 - iii. We did not communicate with the Host Chapters about Name Tags but those will be reimbursed by the District
 - iv. Committees to be Stricken from this Convention:
 - 1. Membership
 - 2. History and Traditions
 - v. Once Committees are set, THEY ARE SET
 - 1. No one steps in afterwards if they are late
 - vi. If you have a Printer that you can bring, please bring it!
 - 1. If we can't bring one, we have a Budget to get one
 - vii. This Convention will fly by at a fast pace
 - 1. You can try to be ready but it always goes fast
 - 2. You may have questions you won't know the answer to, please feel free to send those questions to the Governors
 - viii. We should have enough Chapters for quorum
 - ix. Make sure to share your planned driving routes so that we know in the event something were to happen
 - x. The timeframe for your Convention Reimbursements is now smaller, please begin preparing your Requisition Forms for those reimbursements
 - xi. Start preparing your Officer Transition Documents and clean up your Drives however you feel is needed.

Meeting Adjourned: 5:00 pm CT