

Kappa Kappa Psi

Southwest District Convention 2018



Minutes - Final Officer Reports - Committee Reports

Howard Payne University- Brownwood, TX

April 13-15, 2018

National Headquarters- Stillwater Station

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Opening Joint Session: Friday, April 13th @ 4:00 PM

- 1. Southwest District Joint Ceremony**
- 2. Call to Order at 4:04 PM**
- 3. Introduction of 2017-2018 Joint Southwest District Council**
- 4. Introductions of Visiting Dignitaries**
 - a. National Headquarters Staff
 - i. Di Spiva - National Headquarters Office Manager and Accountant
 - ii. Robert Bratcher - National Publications Manager and Multimedia Designer
 - iii. TJ Tooley- National Chapter & Colony Education Coordinator
 - iv. Justin Chesak - National Chapter Field Representative, KKPsi
 - b. Kappa Kappa Psi National Council
 - i. Jessica Lee - National Vice President for Student Affairs
 - ii. Nick Bratcher - National Vice President for Programs
 - c. Tau Beta Sigma National Council
 - i. Jonathan Markowski - Tau Beta Sigma National President
 - ii. Siobhan Wilkes- Tau Beta Sigma National Vice President for Communication and Recognition
 - d. Kappa Kappa Psi Board of Trustees
 - i. Daniel George - Vice Chair
 - ii. Ed Savoy - Member
 - e. Kappa Kappa Psi Alumni Association Board of Directors
 - i. Brent Cannon - Traditions and Recognition Director
 - ii. Kelly Nellis - Membership Director
 - iii. Jennifer Pitts-Taylor - Programming and Professional Development Director
 - f. Distinguished Guests
 - i. Andy Melvin - Member of the Ritual Performance and Education Committee
 - ii. Chris Haughee - Member of the Ritual Performance and Education Committee
 - iii. Yvonne Daye - Member of the Curriculum Committee
 - iv. Derek Stoughton - Member of the Curriculum Committee
 - g. Tau Beta Sigma Board of Trustees
 - i. Lisa Croston
 - ii. Janet West Miller
 - h. Tau Beta Sigma Alumni Association Board of Directors
 - i. Katie Rixon

- ii. Tyra Yiare
 - i. Southwest District Alumni Association
 - i. Helen Capehart- Chair
 - ii. Sarah Bogue- Finance Director
 - iii. Sami Kinnison- Programs Director
 - iv. Sara Remoy-Membership Director
 - v. Alana Sewell- Communications Director
- 5. Recognition of Graduating Seniors:** If you are a graduating senior, please stand to be recognized. Congratulations!
- 6. Recognition of Life Members**
- 7. Final Call for Convention Host Bids**
- 8. Opening Announcement / Southwest District Convention Summary**
- a. Tonight at 7 will be the first committee block for convention. All committees will be required to meet during this time to set a plan for when you will meet tomorrow. Please check the program for room assignments for each of those committees.
 - b. The Sec/Treas have put together an Online Catalog for everyone to use in order to see some of the merchandise that will be sold, and it can be found on the District Website. Please make sure that we respect business taking place during convention and only sell merchandise during the designated marketplace hours tomorrow during lunch.
 - c. If you are a membership candidate, there is a meet and greet happening in the FLC recreational room. This will be hosted by Connor Terry and Brianna Mitchell and is your alternative since you cannot attend the rituals and ritual workshops at this time.
 - d. SCHEDULE CHANGES:
 - i. SWDAA --- Saturday afternoon has changed! KKPsiAA Professional Development Workshop is from 2:30pm-3:50pm- R2W for Alumni Workshop is from 4:00pm-5:20pm
 - e. Be responsible and respectful this weekend.
 - f. Take your tumblers back up to registration if it's not decorated.
- 9. Recess until April 14th @ 5PM**

Opening Separate Session: April 13, 2018 @ 4:45-5:30 PM

- 1. Began: 4:47 PM**

- a. "Welcome! For the Southwest District of Kappa Kappa Psi, I now call this first session to order." (Rap gavel)
- 2. Seating of the Delegates**
 - a. "We will begin with the seating of the delegates. If you are a delegate for your chapter please form a line on this side of the room with both your \$20 delegate fee and your membership card in hand. Membership cards must be signed and from the 2017-2018 year."
- 3. Delegate Instruction**
 - a. List Committees and locations
 - b. "Are there any delegates sitting on a committee that places them in a conflict of interest?"
- 4. Call for District Officer Candidate Packets, D.O. Wiley Applications, and Spirit of the Southwest Applications, Outstanding Service to Music Education Applications**
- 5. Meet the Candidates - If time permits**
- 6. Announcements**
 - a. SCHEDULE CHANGES:
 - i. SWDAA --- Saturday afternoon has changed! KKPsiAA Professional Development Workshop is from 2:30pm-3:50pm- R2W for Alumni Workshop is from 4:00pm-5:20pm

Separate Session #2: April 14, 2018 @ 8:00-9:15 AM

- 1. Call to Order at 8:08 AM**
- 2. Call for delegates remaining to be seated**
 - a. Seat all delegates
 - i. Random seating begins with Delta
 - ii. Random seating ends with Eta Xi, and will begin with Theta Alpha
- 3. Town Hall - Must start at 8:30am at the latest.**
- 4. Announcements**
- 5. Recess until April 14, 2018 @ 4:00 PM**

Separate Session #3: April 14, 2018 @ 4:00-5:20 PM

- 1. Call to Order: 4:00PM**
- 2. Call for delegates remaining to be seated**
- 3. Accepting the Minutes of the 2017 SWD Convention**
 - a. We will now move on to the accepting of the 2017 convention minutes. They will now be read by Annie Jane Burns.

- b. "Motion to suspend the reading of the minutes"
 - i. Motion - Alpha Omicron
 - ii. Second - Zeta Kappa
 - iii. Pass/Fail - Passes
 - c. "Motion to Accept 2017 SWD Convention minutes"
 - i. Motion - Alpha
 - ii. Second - Epsilon Zeta
 - iii. Pass/Fail - Passes
- 4. Final Officer Report of Dionicio "Dino" Cardenas, Member at Large**
- a. "I will now entertain a motion to accept Dino Cardenas' final officer report as read"
 - i. Motion - Alpha Psi
 - ii. Second - Beta Lambda
 - iii. Pass/Fail - Passes
- 5. Final Officer Report of Annie Jane Burns, Secretary/Treasurer**
- a. "I will now entertain a motion to accept Annie Jane Burns final officer report as read"
 - i. Motion - Gamma Iota
 - ii. Second - Alpha Chi
 - iii. Pass/Fail - Pass
- 6. Report of the Membership Education Committee**
- i. Motion - Epsilon Epsilon
 - ii. Second - Zeta Tau
 - iii. Pass/Fail - Passes
- 7. Final Officer Report of Keegan Turney, Vice President for Programs**
- a. "I will now entertain a motion to accept Keegan Turney's final officer report as read"
 - i. Motion - Epsilon Beta
 - ii. Second - Lambda
 - iii. Pass/Fail - Passes
- 8. Report of the Ways and Means Committee**
- i. Motion - Delta
 - ii. Second - Mu Mu
 - iii. Pass/Fail - Passes
- b. Adopting the 2018-2019 Southwest District Budget
 - i. Motion - Epsilon Kappa
 - ii. Second - Zeta Beta
 - iii. Pass/Fail - Passes Unanimously
- 9. Report of the Nominations Committee**

- i. Motion - Alpha Omicron
- ii. Second - Alpha Tau
- iii. Pass/Fail - Passes

10. Final Officer Report of Lizzi Pineiro, Vice President for Membership

- a. "I will now entertain a motion to accept Lizzi Pineiro final officer report as read"
 - i. Motion - Gamma Phi
 - ii. Second - Alpha
 - iii. Pass/Fail - Passes Unanimously

11. Final Officer Report of Toni Castle, Governor

- a. "I will now entertain a motion to accept Toni Castle's final officer report as read"
 - i. Motion - Beta Sigma
 - ii. Second - Epsilon Delta
 - iii. Pass/Fail- Passes

12. The Charge

- a. Alpha
- b. Delta
- c. Gamma Phi
- d. Gamma Iota

13. Announcements

14. Recess until April 16, 2018 @ 8:00AM

Joint Session #2: Saturday, April 14, 2018 @ 5:00 PM

1. Call to Order at 5:38PM

2. Announcements

- a. Bands for Change - Meeka and Keegan
- b. SWDAA - Graduating Seniors - Helen
- c. We are going to leave here and head to the Outdoor Practice Field to take a picture real fast before dismissing to get ready for banquet.
- d. Preferential seating at banquet will take place from 7:30-7:45 tonight. If you are a host chapter, District Council, National Dignitaries, and KKPsi winners for The Charge. Please join us at 7:30. Open seating will begin at 7:45. Banquet will begin at 8:00 tonight.
 - i. The Charge Winners: Alpha, Delta, Gamma Phi, Gamma Iota
 - ii. If you got a non-banquet ticket, enjoy your meal we will see you tomorrow at 8!
- e. Name double check - You must have your name tag in order to get food and get a seat at banquet. If you don't have it, you won't be given food.

3. Recess

Final Separate Session: April 16, 2018 @ 8:00 AM

- 1. Call to Order: 8:12 AM**
- 2. Call for delegates remaining to be seated**
- 3. Report of the D.O. Wiley Committee**
 - i. Motion - Epsilon Beta
 - ii. Second - Zeta Kappa
 - iii. Pass/Fail- Passes
- 4. Report of the History and Traditions Committee**
 - i. Motion - Lambda
 - ii. Second - Epsilon Theta
 - iii. Pass/Fail - Passes
- 5. Report of the Spirit Committee**
 - i. Motion - Zeta Tau
 - ii. Second - Zeta Zeta
 - iii. Pass/Fail - Passes
- 6. Final Officer Report of Kalem Graham, Governor**
 - a. "I will now entertain a motion to accept Kalem Graham's final officer report as read"
 - i. Motion - Delta Alpha
 - ii. Second - Alpha
 - iii. Pass/Fail -Passes
- 7. Report of the Jurisdiction Committee**
 - i. Motion - Delta
 - ii. Second - Epsilon Delta
 - iii. Pass/Fail - Passes Unanimously
- 8. Motion to accept the proposed amendments to the Constitution as read**
 - i. Motion- Epsilon Epsilon
 - ii. Second- Alpha Omicron
 - iii. Pass/Fail- Passes
 - iv. Motion to move to previous question
 1. Move-Epsilon Xi
 2. Second- Delta
 3. Pass/Fail- Passes
- 9. Final Officer Report of Clint Wieden, Governor**
 - a. "I will now entertain a motion to accept Clint Wieden's final officer report as read"

- i. Motion - Alpha
- ii. Second - Epsilon Epsilon
- iii. Pass/Fail - Passes

10. Final Officer Report of Makenzie Darby, President

- a. "I will now entertain a motion to accept **Makenzie Darby's** final officer report"
 - i. Motion - Alpha
 - ii. Second - Lambda
 - iii. Pass/Fail - Passes

11. Awards

- a. Chapter Distance Award: LSU: Beta Gamma
- b. Chapter Participation Award: UNM: Gamma Iota
- c. Chapter Percentage Award: UT-El Paso: Alpha Chi

12. Elections

- a. President
 - i. Slated Candidate
 - 1. Annie-Jane Burns
 - ii. Floor Nominations
 - 1. Zeta Beta- Kayla Chadwick
 - a. Motion to extend for questioning
 - i. Motion - Eta Xi
 - ii. Second - Alpha Omicron
 - iii. Pass/Fail - Failed
 - b. Motion to extend the questioning for 2 minutes:
 - i. Motion - Theta Alpha
 - ii. Second - Alpha Omicron
 - iii. Pass/Fail - Failed
 - 2. Delta- Hannah Cheeseman
 - iii. Motion for a 2-minute, unmoderated caucus
 - 1. Motion - Alpha
 - 2. Second - Delta Sigma
 - 3. Pass/Fail - Passes
 - iv. Elected
 - 1. Annie Jane Burns
- b. Vice President for Membership
 - i. Slated Candidate
 - 1. Isabella Rivera
 - ii. Floor Nominations
 - 1. Hannah Cheeseman
 - iii. Motion for a 2-minute, unmoderated caucus

1. Motion- Alpha
 2. Second- Rho
 3. Pass/Fail- Pass
 - iv. Elected
 1. Hannah Cheeseman
- c. Vice President for Programs
 - i. Slated Candidate
 1. Brady Gilleran
 - ii. Motion to elect Brady Gilleran for VPP
 1. Motion-Lambda
 2. Second-Alpha Omicron
 3. Pass/Fail: Passes
 - iii. Elected- Brady Gilleran
- d. Secretary/Treasurer
 - i. Slated Candidate
 1. No Slate
 - ii. Floor Nominations
 1. George Rhode
 2. Kayla Chadwick
 - iii. Motion for a 2-minute, unmoderated caucus
 1. Motion-Epsilon Epsilon
 2. Second- Zeta Kappa
 3. Pass/Fail- Passes
 - iv. Elected
 1. No Majority
 - a. No Slate
- e. Member at Large
 - i. Slated Candidate
 1. Garret Gardenhire
 - ii. Floor Nominations
 1. Isabella Rivera
 2. George Rhode
 - iii. Motion for a 2-minute, unmoderated caucus
 1. Motion- Alpha
 2. Second- Epsilon Delta
 3. Pass/Fail- Passes
 - iv. Elected
 1. Garret Gardenhire

13. Installation of the 2016-2017 Southwest District Council

14. Announcements

15. Adjourn

- a. Motion-Alpha
- b. Second-Zeta Beta
- c. Pass/Fail- Passes

Closing Joint Session: Sunday, April, 2018 @ 12:00 PM

1. Call to order @12:40

2. Presentation of Joint Awards

- a. Displays Awards – SWDAA
 - i. Best Scrapbook-Beta Nu (TBS)
 - ii. Best KKPsi- Gamma Iota
 - iii. Best TBS - Alpha Omicron
 - iv. Best Joint - Delta Sigma(KKPsi) and Gamma Nu(TBS)
 - v. D.C. al coda - Zeta Beta(TBS)/Beta Lambda (KKPsi)

3. Introductions of the 2018-2019 District Councils

- a. KKPsi
 - i. Pres- Annie Jane Burns
 - ii. VPM- Hannah Cheeseman
 - iii. VPP- Brady Gilleran
 - iv. Sec/Tres- No Slate
 - v. MAL- Garret Gardenhire
- b. TBS
 - i. Pres- Natalia Lambert
 - ii. VPM- Hannah Wilson
 - iii. VPSP- Meeka Smith
 - iv. Sec/Treas- Ciara Gibbs

4. Report of the Joint Action Committee

- a. Motion
 - i. Epsilon Beta (KKPsi)
- b. Second
 - i. Beta (TBS)
- c. Pass/Fail- Passes

5. Report of the Joint Committee on Convention Site

- a. Motion
 - i. Delta Upsilon (TBS)
- b. Second
 - i. Zeta Beta (KKPsi)

- c. Motion Pass/Fails- Passes
- 6. Election of the 2019 Southwest District Convention Host Chapters**
 - a. Slated: Gamma Phi(TBS) & Epsilon Epsilon(KKPsi)
 - i. Move to accept the slate
 - 1. Motion- Delta
 - 2. Second-Psi
 - 3. Pass/Fail-Passes; as long as meet conditions by May 8th
- 7. Announcement of Area Workshop Hosts for 2019**
 - a. Not yet available
- 8. Final Announcements and Thanks**
 - a. Winner/Loser of Bands for Change and Total
 - i. Kappa Kappa Psi wins
 - b. There will be a Transition Meeting for the 2017-2018 and 2018-2019 District Councils immediately following the Closing Joint Session.
- 9. Motion to adjourn The 2017 Kappa Kappa Psi and Tau Beta Sigma Southwest District Convention.**
 - a. Kappa Kappa Psi – Zeta Beta
 - b. Tau Beta Sigma – Delta Upsilon
 - c. Motion Passes/Fails- Passes
- 10. Adjourned, April 15th, 1:08 PM**

APPENDIX

Appendix A- Final Officer Report: Member at Large Dionicio “Dino” Cardenas

Dear Brothers of the Southwest,

First of all, I would like to thank all of you for letting me serve as your Southwest District Member-at-Large. Following the close of the 2017 Southwest District Convention, we were left with two vacancies on the District Council, in the offices of Vice President for Membership and Member-at-Large. On April 25, 2017, I received a call during an Alpha Psi council meeting that I had been selected as the 2017 -2018 Southwest District Member at Large. This truly caught me by surprise.

Five years ago, I joined the Alpha Psi Chapter at West Texas A&M University. Little did I know that this organisation would be a big part of my journey. A year after I was initiated, I was put on the spot to attend the 2014 Southwest District Convention in Baylor University. I joined three sisters from the Xi chapter and stayed with one of the brothers from the Beta Alpha Chapter. This was a great, yet scary, adventure for me. I was not only representing my whole chapter, but I was also the only one from my chapter in attendance. After that convention, I made it my goal to attend every convention. I have attended a total of four district conventions (five with this one), one national convention, 10 area workshops and two Chapter Leadership Conference since I became a member of Kappa Kappa Psi.

When I first took office, I had nothing to really guide me in my position. The only thing that I really had to guide me was my own platform. After asking many questions to our officers and governors, I gained more knowledge on what to do. My expertise came handy in the world of social media. My main goals was to keep the Southwest District informed on what was going on. Some of my goals included:

1. Gain access to the Youtube page and use it.
2. Gain access to the Instagram account and use it.
3. Create a Historian group and make sure that they are informed and use it.
4. Make sure that

the Host chapter of Andy the Armadillo has access the the public Andy page. 5. Continue the correspondence between the District officers and the District as a whole.

Over the course of this year, I have accomplished more than 80% of my goals. There was many obstacles that came upon my life, but I pushed through for the best of the district. I had roughly 75% of chapters in the Southwest District submit pictures towards the Scrapbook. I still feel as if we struggle with scrapbook submissions. I encourage every single one of you, to get more involved with the District. There is a reason you are here today. To advance our organisation for the better of our District and Chapters. We gained access to the Andy the Armadillo Facebook page and the Southwest District Youtube page and were kept updated. I revamped the Kappa Kappa Psi Southwest District Instagram account. During the summer, I started a 2017 - 2018 Southwest District Historian page. This page was used for picture submissions and for historians to ask questions, if any. I would like to thank all the Southwest District Historians and representatives that kept active on this page.

My charges to the 2018 - 2019 Southwest District Member-at-Large:

1. Serve as the connection between chapters and the district. Communication is key! We need someone who will continue to inform the district. Interact with as many chapters as possible.
2. Keep our social media platforms active. Youtube, Instagram, Facebook!
3. Continue to improve the participation in the district scrapbook.
4. Continue to work with SWDAA
5. Continue to advertise the Chapter History form and the Steven Nelson History award.
6. Correspond with the Southwest District Secretary/Treasurer to keep all SWD Archives up to day.

Here's the hard part. Serving as Member-at-Large has been an extremely crazy experience. Like I mentioned earlier, I never really thought that I would be serving in the District level. Only three members of the Alpha Psi's 70 years have held a district position. The love and support that these councils have are unbelievable. My experience as a college student has not been the best. I have been in college for 6 years now and I still need a semester before student teaching. Why am I telling you this? 1. It is not a race! 2. Some of my favorite memories have happened this year. 3. Being part of the district has made me realise how to keep pushing. From winter council to workshops, I would like to thank the following people:

To the Tau Beta Sigma Southwest District Council, I am truly honored to work with such a great group of sisters. Today I stand here knowing more about Tau Beta Sigma and our district because of your knowledge. Thank you for always supporting your brothers of Kappa Kappa Psi

To the Southwest District Counselors: Donnelle: I am so sorry I kept letting you down. During this term, I felt like I had to make it up to you every time. Overall, Thank you for always having an answer. You put up with a lot of our stuff and I applaud you for that. Kathy: I believe that my closest memory of you is during the Chapter Leadership Conference. We talked about past district conventions and your cat. Even though Gus (my cat) was mad when I got home, I still loved staying at your house. Thank you for always supporting our organisations.

To Makenzie, The Makenzie Darby! Where can I start? Makenzie, the first time I met you was at National Convention. Yes, I saw you at the 2017 Southwest District Convention, but I was too afraid to talk to you. Makenzie: You are one of the greatest women I've ever met. You get stuff done and that's what I admire about you. Thank you for everything you did for the district this year. I am looking forward to work with you again. I only have one last thing to say to you, (look)... U nasty!

To Lizzi, My late buddy! Remember, when we were installed as officers at National Convention? That was such a great experience. The best part of all of this is that we were opposites when it came to our chapter. For the delegation to understand, Lizzi was the historian of the Gamma Phi chapter and I was the Vice President of Membership of the Alpha Psi chapter. Thank you for always understanding that social media was time consuming. I wish you the best in all your endeavors.

To Keegan, "Wait, where's Keegan?" I think that was what Council always asked ourselves. Like Thursday and yesterday. Keegan is my goofy partner. National Convention brought us together in brotherhood. I remember our first interaction at National Convention. I asked you, "Hey man pretend you are eating while I take a picture of you". Then I realized that you really liked that picture and it is now your Instagram photo. I hope you don't forget about the Alpha Psi chapter.

To Annie Jane, Also known as, "The Cute girl from District Council" according to my Fall Membership Candidates. When I first met you, I was confused of why you didn't have a phone. I couldn't leave anywhere without my phone. But, what shocked me even more was that you didn't like Kathy's cat! In all seriousness, I couldn't have asked for a better Sec/Tres. You were always on top of your game and never once had a problem. (That we could notice). Thank you for your awesome snapchats and the many smiles you put on our faces. Keep kicking butt.

To Clint, You. Scare. Me. You are the member I want to become of Kappa Kappa Psi. I want to learn the history, the love and have the confidence that you have. Many people look up to you and your work and I can truly say that I admire you for that. Thank you for your knowledge and brotherhood. Members like you make younger members Strive for the Highest.

To Toni, I have two statements for you. 1. When I saw you in the 2014 Southwest District Convention, I wanted to know who you were. Yeah, didn't have the best membership education process. So I didn't know much about the Southwest District. Alongside Clint, I admire you for your knowledge and brotherhood. I've learned a whole new side of brotherhood by working with you. You are a strong, independent and smart woman. 2. This is a bit goofy, but I added you on facebook since Spring 2014. I am still not a mutual friend of yours. Why don't you love me Toni? Thank you for everything you do for this organization.

To Kalem, Man, I wish I got to know you a bit more. We talked on the Google hangouts and we would work together to coordinate the Jazz Ensemble, but I feel as if I missed out on something great. Thank you for always supporting and working for the Southwest District.

To the love of my dreams, You are my favorite person in this world. We have had the best and worst times of our lives. I just want to Thank you for being my best supporter. I know you didn't have the best year in the Alpha Psi Council but remember that there is always more than just Chapter. Keep pushing. Keep Striving. Keep being awesome. Thank you for always striving for the highest and never give up on your dreams. Also, Gus loves me more than you do.

To the brothers of the Alpha Psi Chapter: Five years of membership and I always got the famous, "OLD"! This year has been filled with speed bumps and we overcame all of them. Even if our car looks pretty messed up with all those speed bumps. Thank you for always supporting me and allowing me to represent our chapter throughout this year. I challenge you all to take back everything you learn during this convention and make our chapter the chapter that we could be. Strive for the highest Alpha Psi.

Fraternally submitted, Dionicio "Dino" Cardenas Southwest District Member-at-Large Alpha Psi Vice President of Membership National Communications Team member.

Appendix B- Final Officer Report: Secretary/Treasurer Annie Jane Burns

Dear Brothers of the Southwest District,

I've imagined this day quite a few times, but I never knew what it would actually be like giving my final officer report as the 2017-2018 Southwest District Secretary/Treasurer.

First off, thank you all so much for allowing me to serve you this past year. It has been quite a learning experience, but fun adventure from the start.

We left convention without a full council, but our spirits were high and fueled by excitement and anticipation to start our positions. I remember the first thing David telling me: have fun putting together the convention minutes. Then came the mystery of navigating and figuring out how to update the website. It was definitely interesting figuring how exactly to start this position. Having no counterpart, to getting one, to not having one, to finally getting one again has also been unique, but finally once Winter Council hit, things began to settle and get clearer. Winter Council was the first time we were actually all together in one place and where I met my dope awesome counterpart, and the road to convention became clearer.

Although I may not have done as much as I wanted with the position, I learned how to realistically goal plan and not take off more than I can chew. I learned that it's okay to fail as long as I learn from those mistakes to charge forward more knowledgeable and stronger than ever. This year has shown me how much Kappa Kappa Psi truly means to me, and just how much it has shaped me into the person I am today. I've learned how not only to be a better brother, but a better person.

And now, farewell messages:

Lizzi,

You and Travis have slayed this year. I'm so happy you joined the council. I'm really sad we didn't get to spend more time together. I know since the first convention I attended we've been trombone buddies though. You probably have the most bubbly personality on the council and you always seem to cheer everyone up. Oh, and thanks for always opening stuff for me.

Dino,

How are you alive? I go to sleep and wake up, and you're still awake! Ya nasty. I am so happy you ended up putting in a packet for MAL. You have done a fantastic job...whoever follows you has big shoes to fill.

Makenzie,

My first district convention, big eyed and confused, wandering around looking for some sense of direction, I remember you being the first brother outside my own chapter I spoke to. You were incredibly nice and inspiring. Ever since then, anytime I have a question or anything, you are always there for me. You even said that you would beat someone up for me...I know you have my back. Thanks, Mom.

Keegan,

Welcome to your tape..just kidding, We were pitted against each other from the start, but I'm so happy you got slated for VPP because you have done such an incredible job. You're going to make a big impact, don't worry. I don't like the fact that you hate ranch when you haven't even really tried it. That is a crime...so I've brought you some of the best ranch in the USA.

Kalem,

You are very easy going and easy to talk to! I know we didn't get to interact much this past year, but I appreciate how no matter what, you're always willing to take time out of your crazy schedule to answer any questions.

Toni,

You impress me. Not just as a governor, but all you do in your life. During Winter Council, listening to you talk about all you teach and do, it completely blew me away. I don't know how you do it all.

Clinton,

I was definitely intimidated by you at first, as I'm sure most everyone sitting here in this room is, but I mean you ended up making jokes about Central Avenue....Anyway, your knowledge of everything is incredible. I really don't know how you remember so much stuff.

TBS Council,

You guys are just amazing. Your counselors are remarkable and so full of knowledge. Working with you guys is a blast. Also, shout out to Cierra. I love you. You jumped into everything at Winter Council and have been so incredible ever since.

Gamma Iota,

It's been kind of a rough and weird year for our chapter. Always remember to have each other's back and support one another. Thank you for pushing me to strive for the highest.

Charges to the 2018-2019 Secretary Treasurer:

1. Build a fundraiser catalog of ideas from chapters across the District.
2. Utilize the KKPsi SWD Treasurers page.
3. Begin to organize the District Website with your TBS Counterpart.
4. Better promote the Chapter Assistance Grant.
5. Stay on top of fund requisitions.

Charges to the 2017-2018 Southwest District:

1. Be more active in communicating with the District Council throughout the entire year. Utilize and communicate on the officer groups created. Reach out, learn from and share experiences.

Let's rewrite the stars.

Fraternally submitted,
Annie Jane Burns
Southwest District Secretary/Treasurer,
President Gamma Iota Chapter

Appendix C- Final Officer Report: Vice President of Programs Keegan Turney

Brothers of the Southwest District,

Like all good things, my time as a District Officer is coming to an end. I have no doubt that whoever the delegates for all of the chapters here assembled will pick someone who will only do good by the District. During my time as Vice President for Programs, I had met hundreds upon hundreds of Brothers and Sisters across the Southwest District, and I can honestly say that it has been an absolute pleasure to serve you all.

Originally, I was running for the Sec/Treas position, but thanks to the noms committee I was slated for VPP. And then thanks to the delegates of that convention, I didn't have to be a nervous wreck giving my platform in front of everyone- thank you by the way. After that, the beginning of my time as a VPP, I was extremely nervous. Being elected into an office I was not originally running for last convention was a little scary, but over time as I befriended those in this District Council and Tau Beta Sigma's, I knew everything was going to be OK.

Starting right off after being elected into my office, I began to talk with many of you Brothers and got to know you better. At Arkansas District Day, I learned the value of fellowship between Brothers from chapters that I had never been to and Brothers I had never met. During Marching Band season, I met several other chapters across the District and helped serve bands directly alongside them, truly showing what our purposes stand for in action. At Winter Council, when the Officers came here, to the wonderful Howard Payne University, we came together in order to make sure that this convention would be as amazing as it could be. We also came even

closer together, whether it be from the brainstorming, joint and separate meetings, or just playing board games with each other until 2AM. Then area workshops. It was an absolute pleasure to attend the workshops I did, and get to see so many different chapters get together to learn in order to better their chapter, much like what we all are doing here. Then there's the bonds I made with my fellow District Officers.

Some of my favorite and most personal experiences I made this past year was my some of my best friends, these Brother's up here with me. I have had an amazing time with all of you, and will cherish it and our friendship forever.

To Makenzie: Ya' nasty. To be honest, I was really intimidated by you at first. You spoke loud and knew what you wanted to do when you wanted to do it, and you took *charge* of anything you set your mind to. It was really quickly, though, that I learned you were just a very dedicated Brother who only wanted the best for our District, and I don't think anyone could have done a better job as president this past year than you. Whenever I think back on our times together, what I will remember most is all the times we just told stories and gossiped with each other as a group, and how I will not be tip-tappin' at 4AM. I wish you nothing but the best in anything you do, because you deserve it. Thank you for being my friend.

To Lizzi: I am so glad we selected you for VPM. You have honestly done such an amazing job as VPM, I have always been impressed by your work ethic and dedication to this fraternity. You (usually) have a smile on your face and are always willing listen to any of vent and lend a good ear. You have inspired me to try even harder to try even harder in my fraternal work. You are extremely knowledgeable in what you do and are overall such a good person that I am really glad to call you my friend.

To Annie Jane: Thank you for beating me in getting the Sec/Treas position. The way you handled all of the work and complications thrown your way since the very beginning of us being elected in to the office is something to take pride in. You could give anyone here a masterclass in good work ethic and persistence, and embody how a real Brother of this great fraternity should work. My most memorable moment of this past year has to be when you almost drove yourself and two others into oncoming traffic right in front of my eyes, which may have been scary at the time, but is something we can all laugh at now. In all seriousness, you have been a great friend

and I have always loved talking with you and listening to your stories. Thank you for being my friend.

And finally, to Dino: Boy. We have had some times, haven't we? Whether it be from drawing real nice pictures for you and your chapter at Olive Garden to us just giving each other a hard time. You've been a really good friend to me through the thick and thin, and I have really appreciated the time that we have been friends. Even though you weren't with us from the very beginning, I almost feel like I've known you the longest. Thank you for being on the council with me, and I sincerely hope you succeed at everything you do.

A very special thank you goes to the SWD Governors. You all have taught me so many life lessons and have always cared about us all. Over time I have truly grown to know just how dedicated you all are to this great fraternity. I cannot thank you so much for everything you do that goes seen and unseen for this District.

To the Brothers of the Epsilon Beta Chapter. Thank you all for supporting me so much throughout this long past year. You all have given me great advice and helped me cope with stress anxiety more than you will ever know. I love you all.

And finally to the Southwest District: Thank you. I have had an absolutely amazing experience serving as your Vice President for Programs. I have learned and grown so much thanks to being able to meet so many Brothers throughout our great District. You all made this such a pleasure, and I am proud to call you all my Brothers. Thank you for everything.

These are the following charges to the 2018-2019 Vice President for Programs

- To the best of your ability, advertise as much as possible for the New ALTO
- Strive for as many submissions humanly capable for the New ALTO
- In addition to Bands for Change, create another Joint Chapter Challenge with your TBS counterpart

I also charge the 2018-2019 Brothers of the Southwest District with the following:

- For every chapter, if possible, to submit at least one(1) article to the New ALTO.
- To try to improve joint relations through additional joint relation activities.

Again, thank you all so much. It has been an honor to serve for you all.

Fraternally Submitted, Forever Striving:

Keegan Turney

Join Action Committee Chair- 2018

Epsilon Beta Chapter- Treasurer

2017-2018 Southwest District Vice President for Programs

Appendix D- Final Officer Report: Vice President of Membership Lizzi Pierno

Brothers of the Southwest District,

Prior to the 2017 District Convention, I had entertained the idea of running for district office, specifically Vice President for Membership, and eventually came to the conclusion this would not be a good idea during my student teaching semester. Then the council left convention with two vacancies. It was destiny (or Boh's way of telling me to go for it!). I bucked up the courage and committed to all roles this office as well student teaching. Though this position is not what I had thought it would be, I have been excited every step of the way to fulfill its responsibilities.

National Convention was my first "act" as a district officer and how better to start it than with a tentful of brothers from around the states! I finally had met Makenzie, Keegan, and Dino (rip Annie because she was in summer school). We became instant friends which was much needed. We were also given the opportunity to serve on the Student Advisory Committee which every district officer was also on. Another memory from Orlando I will never forget is being initiated alongside Dino into office at our late night caucus... in socks.

Chapter Leadership Conference came next. This was the first time our council would be all together! Late night real-talks are what this council lives for. Travis, the TBS District VPCM, and I were happily surprised with how well received this year's CLC was and this made the upcoming year's tasks less daunting.

As your Vice President for Membership, I wanted to do things that I wish were available to me during my term as chapter Vice President/Membership Education Coordinator. This includes a Facebook group that was for all chapter VPMS, video conferences, and other means of communication. This was successful- for a first year of these implementations.

Planning this year's workshop season was not a walk in a park, but Travis and I, through many emails and Google forms, figure out and finalized our plans with the host chapters earlier than past years- which was relieving. We continued to stay ahead and planned a general schedule that mimicked our core values, brotherhood and sisterhood, leadership and professional development, musicianship, and, posed the option, for a service project at each workshop. With our highly esteemed group of presenters, workshop season seemed to stitch together quite nicely.

After fall semester finals, I had moved back home from Nacogdoches, studied abroad in Costa Rica, and readjusted all in time to start my semester of student teaching. RIP. A week into student teaching Winter Council was rolling around. Travis and I had made a nice calendar of things for us to do (and when to do them) leading up to workshops. Without this calendar and Travis, perhaps the season and the preparations would not have run as smoothly as it did.

I went to my first workshop this semester! #yikes but hey it went smoothly and so have the rest of them! I enjoyed attending the Louisiana, East Texas, and North Texas Area Workshops. I was so excited to meet so many new faces and see old faces too. Now if I had any complaints about workshop season it would be communication. Now I know we have mentioned this before the members of the Southwest District. After receiving an email from a district officer, even if it seemingly a mass email, the least you can do is email back and say, "Got it. Thanks for letting me know!" I had emailed every single officer in the Southwest's chapters a week prior to the workshop in their area and I still had people tell me they didn't know about a workshop's happening.... Now I did my part- emailing an estimate of 300 people. Chapter Officers, it is your responsibility to communicate updates or information from the district and national councils to your chapter members. In addition, the district had a few other hiccups during workshop season and the council and I rolled with the punches and came out fairing well. Overall, from survey responses and conversations, this year's workshop season was a success!

Now for the sappy part- I'll tone it down for yall and I know I'm gonna cry.

TBS Council: You all have been such a pleasure to work with and you are all going to great things in life- I know it. Special shoutout to Travis for being the most organized and thorough counterpart I could have ever asked for. We wouldn't have been as successful as we were if it wasn't for you!

Jessica Lee: Thank you for seeing something in me last year that I did not see in myself. If it wasn't for you I would not be standing up here as a district officer. You have been my biggest supporter fraternally and my number one fan and I am forever grateful. Thanks for your friendship and mentorship and any and everything else!

Dino: You will always be a special friend to me because of so many things, like last-to-be-installed-district-officers, Texas district officers, and leading the TMEA sing together. You are always the guy who lights up the room with your laugh and I'm gonna miss it!

Annie: I remember attending my first district convention in Mesquite and meeting you at the first workshop and thinking it was awesome that you were also a girl trombone player- now look at us! I wish you so much luck to you on your last year of school! Apparently YA NASTY.

Keegan: You are such a goof and I will never forget all the escapades to, in, and from the Orlando Olive Garden you had. You are so caring and sweet and it was much needed this year. You've done great things, so keep it up!

Makenzie: At NatCon you took me under your Alpha wing and let me experience Harry Potter World with you and your pals. I literally could not have seen anyone more fit to be the Southwest District's President than you. You embody everything I look for in a leader. You are the friend I never knew I needed, but I am so glad you are apart of my life. I can't wait for us to make more memories!

Governors: Kalem, you have such a warm and friendly presence and you have so much knowledge to offer this district. Toni, you are so passionate about membership education and I definitely look to you for all your guidance in that. Clint, thank you for putting up with my shade and always being just a phone call away. Thank you all for all our conversations about everything and pushing me to do my best. I can never thank you guys enough for the amount of care and energy you put into us, the district, and the fraternity... but maybe this will get me halfway.

Gamma Phi Chapter: Thank you for extending a bid to me way back when into this amazing fraternity. I have experienced a lot and also experimented some major things with you, so thanks for letting me do that. Thank you for being here at convention and encouraging your new members to tag along- this is exactly what we need be doing to bring the chapter to our full potential. Value each and every one of your members and ALWAYS lift each other up to strive for the highest. I love my Eagle Family, especially my littles Ian and Chris.

Charges:

For the 2018-2019 District Council

- Create a deadline for activity forms to be submitted for review.
- Create an email routine to contact every brother in the Southwest District with a monthly calendar of events.

For the 2018-2019 Vice President for Membership:

- Revamp and continue to add lessons the CMEP Database to ensure alignment with the Road to Wisdom and promote it.

- Continue to use the 'KKPsi SWD Vice Presidents for Membership' Facebook Page and hopefully the video conference as well as a communication platform between you and the chapter VPMS.
- Above all: stay consistent in everything you do and ask for guidance when needed.

Forever striving,

Lizzi Pineiro
Gamma Phi Chapter
SWD Vice President for Membership 2017-2018.

Appendix E- Final Governor Report: Governor Kalem Graham

Appendix F- Final Governor Report: Governor Clinton Wieden

Brothers of the Southwest,

Welcome to Brownwood! I hope you all have enjoyed the convention experience so far.

Personal Overview

This year has been one of great progress for the District, and your District Council has made great strides in programming to strengthen the commitment to our ideals across the District. I have been impressed by the creativity your council has applied to make our district events and activities a more enriching experience.

My activities this year, aside from events, have centered mostly on helping the Council in the effort to revise and update the District Constitution and Policy Guide. Now that those revisions have passed, it is gratifying to know I wasn't wasting my time!

I was fortunate to serve once again as an advisor for the Chapter Leadership Committee at the 2017 National Convention. It was a privilege to help guide the students who determined the recipient of our highest chapter honor, the William A. Scroggs Founders Trophy. It is an immense benefit to bring the knowledge of what our most outstanding chapters are doing back to the Southwest District to help guide your chapters in ways to strive even higher.

My travels were somewhat limited by my work obligations this year, but I was able to join everyone at Chapter Leadership Conference, our winter meeting, and the Oklahoma Area Workshop. Thanks to our hosts at these events for their work, and to the Councils for planning worthwhile agendas. I was also privileged to attend the Midwest District Convention and serve as a committee advisor there, gaining insight into how they conduct business and operations. It was a bit of continuing education for me, and I am grateful for the opportunity to broaden my perspective so that I can improve and refine my work. My thanks to our brothers to the north for their hospitality, fellowship, and the completely unexpected honor of joining the Midwest District as an honorary member.

Road to Wisdom

Through the year, we have assisted with administrative aspects of the Road to Wisdom. We know this has been a contentious change for some of you, but it is a change you must accept. I encourage you to have healthy discussion over the program, but remember that it is policy – you must follow the Road to Wisdom in your membership education process. Do not jeopardize your chapter by insisting on keeping remnants of previous programs that are not compliant. If you feel that there are aspects of old programs that are still valid, submit an Activity Review. As has been said, we have not received enough Activity Reviews to average even one per chapter this year. You cannot convince me that there are chapters in the district that don't have at least one activity in the membership education process that needs review. Follow the policy, submit your reviews, and abide by the decisions. It's not worth putting your chapter at risk just for the sake of "tradition" or because you might not like the result of a review. Many of you have embraced the possibilities the Road to Wisdom has presented. I commend you for looking forward, and I encourage all of you to make the program all it can be for your chapters. Consult with your curriculum advisors, don't be afraid to try new things, and create a memorable educational experience for everyone in your chapter.

District Events

Other than the cancellation of the North Texas Area Workshop, the usual slate of events for the District was planned, and I want to again recognize the Councils for their work in planning these events. We had a good response to the Chapter Leadership Conference despite its scheduled time, and I encourage all chapters to make plans to send at least one representative to the next Conference this summer.

Area Workshops saw some changes in programming this year, and I again want to commend the Councils, and in this instance President Makenzie Darby specifically, for thinking beyond the normal workshop sessions and planning events that brought a number of regional and national Fraternity leaders to present their sessions for us. As someone who has seen a multitude of workshops through the years, this year's slate had some of the best programming our Area

Workshops have ever had. I hope that those of you who attended feel the same. Thanks to all the presenters who traveled from locations near and far to spend a day with us!

Now for the big event – the District Convention. I want you to take a moment and reflect on this convention. Think about your own campus, and then think about where we are. I don't say this to belittle, but rather to illustrate – this is a small campus. If you know me, you know I'm a bit of a Fraternity history buff. So, here's a bit of history: to my knowledge, this is the smallest campus to ever host our District Convention, and it is now proof that there are no excuses when it comes to hosting this event. We have heard many chapters say through the years that they feel their facilities aren't nice enough, or their town isn't big enough, or any number of other reasons to not host. This weekend has proved that if you have the basics - a room that can host joint session, a second room that can host a separate session, a large enough banquet facility, enough sleeping accommodations, and committed members – then regardless of the size of your school or band, you can host District Convention. Remember that.

District Operations

One of the things I mention in this report every year, which I do grow tired of mentioning, is paperwork. Some chapters in the district continue to have problems completing required reports – not just on-time, but in general. If you have difficulty with reports, I urge you to ask for help. There are multiple resources available, and people willing to assist you. We will continue to emphasize this until it is no longer necessary. Help us get there. Of course, I say that knowing full well that those who need to hear that message most are not in attendance at the convention; still, the point must be made.

Thankfully, I don't have to make pleas for brothers to run for District Council this year. Thanks to all our candidates for showing the desire to serve the District remains strong. For the rest of you, be ready for next year!

Thanks

Dino – I want you to know how much I appreciate your work as Member at Large this year. Often, this is an office that doesn't see its full potential realized during an officer's term, but you have done an admirable job of using the resources available to you to serve this District. Thank you for your passion for connecting our brothers, recording our history, and making Kappa Kappa Psi the best it can be.

Annie Jane – I know this year has been a different experience for you, serving for the first time both as chapter president and as a district officer. You've handled the challenge well. I look forward to seeing what your next step will be.

Keegan – You have been the “straight man” for the goofballs on this council, and you’ve accepted it with a smile. I have enjoyed watching you grow into your role as Vice President for Programs. You have a good heart and your love of the Fraternity, and more importantly each brother in it, is readily apparent and will take you far. Good luck with where your path takes you.

Lizzi – I was glad you came onto Council with a functioning arm, because I know how much Jessica Lee was ready to twist it to make sure you applied for the VPM vacancy. Your work with the Road to Wisdom, not only for your chapter but for the entire District, has been exemplary. I have gained a deep respect this year for your quiet dedication and passion to bring out the best in our brothers. Best of luck to you as you prepare for life as an educator.

Makenzie – Your dedication is not so quiet, and that’s a good thing. We’ve known each other for a couple of years now, and it has been a privilege to observe your growth as a brother over that time since we have a shared foundation in the Fraternity. Your work for this District, as both a convention host and a council member, has been exemplary. Through your efforts to expand the possibilities of what our District events can be, you have set an example I hope your successors will follow. I am glad to have been a small part of your Fraternity journey, and I wish you luck as you take your next step.

TBS Council – Congratulations to all of you on a successful year. Joint endeavors this year were a great success, and that can only happen when both Councils are working together. Thanks for your efforts.

Toni, Kalem, Donnelle, and Kathy – we have survived again! Thanks to all of you for your hard work and dedication to making the student experience the best it can be not only for our Councils, but for the brothers and sisters they serve. I remain honored to be your colleague.

The Midwest District – I again want to say thank you for the privilege of honorary membership. I have been fortunate to have many great experiences through my Fraternity career with brothers from all over the Midwest, and I am honored to join your bond more formally.

Continued thanks to all my friends throughout Kappa Kappa Psi and Tau Beta Sigma. I remain fortunate to have your friendship, and the passion each of you have for our cause continues to inspire me.

It remains an honor to serve the Southwest District as Governor. Thanks to all who made this year a success!

Fraternally,
Clinton J. Wieden
Southwest District Governor

Appendix G- Final Governor Report: Governor Toni Castle

Brothers of the Southwest District,

It is an honor to be selected to serve and I would like to begin with what this honor has meant to me. I am thankful for this opportunity to work with you. I learn something new from you every year. I can continue to grow and learn through my work with you.

Since last convention, I have been working with the council to prepare a great year. Your council has worked hard to prepare chapter leadership conference, area workshops, and district convention. I would like to thank Keegan, Dino, Annie Jane, Lizzie and Makenzie for all of their hard work. They have made this an efficiently run council with a side of humor that is greatly appreciated. You guys work so hard and have made great strides to improve the offices for this council. I choose to not pick on Keegan at this time. I reserve the right to pick my Facebook friends. Really do you need to see more pictures of my adorable child and my posts about upcoming rocket launches because that is really all I post. It has been a pleasure and joy to see each of you grow into your office. I hope those that follow you will tackle the year with your enthusiasm and dedication.

This year I would like to talk to you briefly about your image. Your image and your relationship with your sponsor or DOB can make or break your chapter. Take time to reflect on your image. Are you presenting yourselves in the best light to your band program? Ask your sponsor or DOB for their opinion. Even if you have enormous numbers, are all of your members presenting themselves in the best manner, befitting a Brother of Kappa Kappa Psi? Are you the work horses of the band program, the social butterflies or are you the clique? If you do not have balance in your activities and let the band program know about all of your activities, you may not have the best image possible. Continue to reevaluate the state of your chapter and make necessary changes to demonstrate your well-rounded image. Advertise all of the good things that you do to your band program and to the District. Let the council and the district know about the great things that you are doing.

I know I am preaching to the choir on this one, but encourage your Brothers to get out there and see the district. There are some large chapters that barely get out to the District and there are chapters out there with less than 5 members sending representatives to every function possible. Get out, learn something, and bond.

The last item I wanted to address this term is the Road to Wisdom. I hope that all of you have transitioned to the new MEP and feel comfortable with the new program. It has many great lessons and allows for a deeper understanding of the goals and ideals of our great organization.

Gone are the days of rote memorization. This leads to activities. I know our district is full of great traditions and spirited chapters that love their activities. Funny thing is, I did not even see enough activities for review for one from each chapter. Some chapters got the message and sent in several activities that blended their traditions with the guidelines in the Road to Wisdom. Remember that you are only allowed to do activities for membership education that have been approved. You MUST get activities approved prior to implementing them during membership education. Remember to send them in early and do not wait until you are about to start your MEP. Remember we have lives too and it may take a couple of weeks to get everything reviewed, processed, and passed along to the national VPCM for the final review and decision. If an activity is denied you can not do it. When you resubmit activities after revisions, you must wait for the final approval (or denial). Keep those activity reviews coming and don't wait until the last minute.

Thank you again to my council and my fellow governors. Clinton, you continue to keep me on track. Kalem, you continue to inspire me. All of you have made this year another great year for the best district, the Southwest. Thank you to the old people in the back of the room for all you have done for me over the years, and thanks for not being loud this year (we know you are just taking a nap back there). Actives, use your resources, like your council and governors, to get answers to questions. Never stop trying to learn or improve. As we head into a national convention year, start planning now to attend national convention. Continue to strive for the highest.

Respectfully submitted,
Toni Castle
SWD Governor
Beta Sigma - Life
Epsilon Delta - Alumni

Appendix H- Final Officer Report: President Makenzie Darby

Brothers of the Southwest.

First of all, I would like to say how honored I am to have served as your district president this year. It has been a great time and I would not trade it for anything. However, I was not always on board with being in this position. In January of 2017 both of the CFR's, Justin and Alaina, predicted that I would be the SWD President. I did not agree at first, but they put that bug in my ear and I started thinking about things that I would do differently within the district to make us the best we can be... and then Clint gave me the final push to apply and I did! Last year's convention was absolutely crazy. My chapter hosted, SHOUT OUT, I was running around like a chicken with my head cut off and before I knew it all of you elected us as a slate. Maybe not on purpose, so you did... so thanks for that! Then throughout the summer I spent multiple months trying to get in contact with EVERY SINGLE PRESIDENT and get them on the president's

facebook page as well as asking what the best means of communication we went to Orlando and I got to represent all of you at National Leadership Conference and as the SWD Delegate. I served as the chair of the Membership Committee and was able to be apart of the acceptance of the Road to Wisdom. Is was truly a great honor. I also went to Harry Potter World and cried, no big deal. We ended of the summer with a great CLC at Commerce and started the Take Action plans, which ended up being a really great success. Throughout the fall semester I planned the presenters and schedule of this convention with Natalia as well as assisted Lizzi with whatever she needed for Workshop planning. We also started The Charge, which I thought went well for the first year. The point was to get everyone to study the ritual and figure out what each part of the final charge tangibly looks like in your chapter and then share it with the district. That generally happened, so I think it was a success. I hope that next year's council runs with the idea and makes it 20 times better. In the spring we had a crazy workshop season. I was able to present as LA and AR and attended OK. Presenting my Officer Transition workshop was amazing, Thanks to Lizzi and Travis for allowing me to do that. LA workshop was a little interesting tho... after driving 9 hours on friday night, getting there at 4am Saturday, doing workshop, staying at Lizzi's that evening, and driving through heavy rain and hail sunday morning... we got into a wreck. Obviously we are all okay, my car isn't. Sadly I couldn't get a district reimbursement for the damage to my car, Annie Jane wouldn't sign off. After workshop season, it was off to the races. The group text between Holly, Kathryn, Natalia, and I was constantly going everyday. Everything seemed to fall into place very easy... which made me a little uneasy coming into this weekend. However, everything worked out great and the convention was better than I could have ever imagined. I will be forever grateful for the work on the host chapters and my fellow council to help this amazing weekend happen. Now, it's time for the gross stuff..

The CFR's, Alaina and Justin. I really would not be here if it hadn't been for you both basically telling me it was going to happen and planting that initial bug in my ear. You both have been so supportive over the year with my many phones calls asking for advice or just to complain. I love you both.

Evan and Jessica, I already looked up to you guys before I even met you. NLC was a great experience and I learned more about myself then I thought I could at this age. You both are great examples on true leadership and love. I love you both.

Yvonne. I honestly can't express how much I care about you. I guess the best way to describe our relationship is a lot of late night phone calls, with the perfect example being on Monday when you played the superman theme song on your basson for me via facetime. I wouldn't be the brother I am today without you. Love you.

Toni. The first thing I remember about meeting you was that you hated when people just say KPsi... "What K are you leaving out?" PSA we are not a pharmaceutical group. Honestly you have been a great mentor this year, and your guidance has been crucial.

Kalem. Everytime someone mentions you I always say “man, i love that dude.” Your spirit is very warm and inviting. I can never be in a bad mood around you, and I really needed that in my life this year. I hope that we can grow closer in future years.

Clint. You were the first alum I ever met. We’ve known each other for 5 years now, and I hope you aren’t tired of me yet because we are going to be stuck working together for OSU bands for a long time. Go Pokes. You are a amazing example of pure dedication to this fraternity, I really hope that I will have that much dedication throughout my time as an alum.

Dino, We only met officially post your election, but I have followed you on social media since I became a member. You’re old. I knew that you would be a great officer when we had this vacancy, there was no other human qualified for this position as far as I’m concerned.

Annie Jane. You are so great. You always have so many questions in regards to making your chapter and the district the best they can be. Being the other engineer on this council has let me be able to vent about how awful our lives are and I will be grateful for that forever.

Lizzi, wow girl. I can’t even describe you. You have been such an asset to this council and my life. Love you forever, girl.

Keegan. Thanks for always being there to lighten the mood with awesome jokes and comments. I love your attitude toward music, and you always reminded me to keep that in mind during planning this convention. Thank you for everything you have done.

Thank you SWD for all of the laughs and hard work this year. I hope every year just gets better from here.

Fraternally Submitted,

Makenzie Darby
SWD President 2017-2018
Alpha Chapter President 2016-2018

Appendix I- Convention Site Committee Report

Report of the 2018 Convention Site Committee

Committee Chair Name and Chapter:

- Kathryn Grice, Delta Upsilon
- Holly Leatherman, Zeta Beta

Committee Member(s) Name(s) and Chapter(s)

TBS Members

- Gillian Quiggle from Beta
- Amy Skoff from Beta Omicron
- Kendall Blalock from Tau
- Alexis Workman from Iota

KKY Members

- Caleb Ryan Tullius from Alpha Xi
- Ryan Bishop from Lambda
- Emma Beebe from Gamma Sigma
- Sara Garcia from Mu Lambda

Advisor(s) Name(s)

- Toni Castle, Governor
- Kathy Webster, Counselor

The 2017 Convention Site Committee was charged with the following:

Charges

- Review the report of the 2017 Convention Site Committee.
- Collect information packets from all schools bidding to host the next district convention by the deadline.
- Ensure that bidding chapters present the same information to the Convention Site Committee and the Joint Delegation, with the same presenters.
- Review all bid packets from bidding chapters and schedule interviews/presentations with each one. · · Each bidding university that meets the stated requirements will have a presentation and question/answer period during the second joint session.
- Discuss bids and slate a host chapter for the 2019 SWD Convention. If the committee feels that no chapter is prepared to host, a “no slate” can be suggested.
- Review the Prezi and make any necessary changes.

Committee Report:

To begin, the 2018 Convention Site Committee met during each scheduled committee block to discuss and complete the charges outlined for us. First, we met as a committee and reviewed the charges from the past District Convention. The report from the 2017 Convention Site Committee was reviewed.

All bids were collected at the designated time; three bids were received to host the 2019 Southwest District Convention. The bids were thoroughly reviewed and interviews with the potential host chapters were scheduled. Before meeting with the potential host chapters, the committee, after reviewing the bid packet, came up with a series of questions to ask the presenters.

This committee met with the representatives of the potential hosts on Saturday April 14th to view their presentations and discuss their bids to host the 2019 Southwest District Convention. Questions were asked of the presenters and discussions between the presenters and committee took place discussing the details of the bids.

To wrap up the meetings of the 2018 Southwest District Convention Site Committee, the bid for district convention was discussed and agreed upon for the 2019 Southwest District Convention.

Slate for the 2019 Southwest District Convention:

The Convention Site Committee would like to slate, with conditions, the Gamma Phi (TBS) and Epsilon Epsilon(KKY) chapters Southwestern Oklahoma State University to host the 2019 Southwest District Convention provided that they follow our conditions we've listed. The deadline to provide this information to the advisors will be thirty days from today, May 8th. If these provisions are not met by that deadline, the floor will be open again for bids.

The conditions are:

- Provide more detailed and specifics for both Chapter budgets, include overall totals.
- Add Saturday Lunch to your convention plan and budget.

- Format all the budgets the same
- Give room capacities for the facilities.
- Provide the travel distances in time traveled instead of miles.

The Committee charges the 2019 Convention Site Committee with the following:

1. Review the report of the 2018 Convention Site Committee.
2. Collect information packets from all schools bidding to host the next district convention by the deadline.
3. Ensure that bidding chapters present the same information to the Convention Site Committee and the Joint Delegation, with the same presenters.
4. Review all bid packets from bidding chapters and schedule interviews/presentations with each one. Each bidding university that meets the stated requirements will have a presentation and question/answer period during the second joint session.
5. Discuss bids and slate a host chapter for the 2019 SWD Convention. If the committee feels that no chapter is prepared to host, a “no slate” can be suggested.
6. Review the presentations and make any necessary changes.

Thank you’s:

We were honored to co-chair this committee and would like to thank all members of this committee for being so involved in our meetings and for being so willing to help determine the future of this convention. Your thoughtful contributions and help was invaluable. Thank you for being a part of this committee and helping advise the delegation about a very important decision for our future.

Thanks to our advisors, Toni and Kathy, for providing wonderful guidance and assisting us in hosting. You helped make all of this possible and we are incredibly grateful.

(Kathryn) Thanks to Holly for everything you’ve done for this committee and for convention. You’re a rock and you’ve made this whole thing happen. Thanks to Delta Upsilon for holding me steady and for giving me the chance to do this. Y’all have provided for me more than I could ever have hoped for and thank you so

much for tolerating me and being kind. Thank you Zeta Beta for hosting with us, we all know we couldn't have done this without each other and you all showed amazing follow through and made amazing things happen.

(Holly)

Thank you so much to my partner in crime, Kathryn. I couldn't have gone through this hosting process without you and the friendship we have built I know will last a lifetime. My family, thank you for coming to help with convention and for helping us in whatever we needed, we are all very grateful for y'all. To Zeta Beta, thank y'all for believing in me when I brought up the idea of hosting convention and for working hard all weekend to make this happen. Y'all have been incredible and I am so honored to be a member of an amazing group of brothers. To Delta Upsilon, y'all are incredible people and I am so impressed and amazed by all the tasks y'all accomplish despite y'all's size. Thank you to all our alumni for coming to help with convention. We really couldn't have done this without y'all.

We would like to thank Makenzie and Natalia for all of y'all's hard work in answering all of our questions and helping us be successful. Thank you for guiding us and listening to all of our rambles. The friendships that we have built together we know will last a lifetime. Y'all are incredible woman and we are so blessed to know y'all and have gotten the opportunity to work with y'all.

Respectfully submitted,

Kathryn Grice- Delta Upsilon Chapter of Tau Beta Sigma
Holly Leatherman- Zeta Beta Chapter of Kappa Kappa Psi

Appendix J- D.O. Wiley Committee Report

Dear Brothers of the Southwest District

The D. O. Wiley Committee for 2018 was charged with the following:

Review the report of the 2017 D.O. Wiley Committee.

Review all applications submitted for the D.O. Wiley Award in order to ensure that all

applicants are eligible for consideration.

Develop a series of questions for each applicant chapter and establish criteria to determine the most deserving winner.

Organize a schedule for applicant chapter presentations.

Review the applicant chapters and their presentations and decide the winner of the 2018 D.O. Wiley Award.

Recommend any changes to the D.O. Wiley selection process to the Jurisdiction Committee.

Consider adding a Feedback & Evaluation period with the chapters that presented. I believe with this, chapters would feel more encouraged to apply as this would be a great opportunity for them to learn and grow.

Review the rule of “No PowerPoint presentations” within the SWD Constitution.

Establish whether or not electronic access should be provided at each convention for D.O. Wiley Presentations.

Discuss changes to the procedure to align the process with the new National process for selecting the Founders Trophy recipient.

When the D.O. Wiley committee met for the first time, we were a strong team of two. Ed and I successfully checked all of the applications and made sure they were complete in all manners listed in the constitution and on the “need to know” page listed on the Southwest District website. We then moved to deciding a list of questions that we felt would reveal the most about each chapter with regard to our pillars, code of conduct, and purposes. They were as follows:

1. What do you think makes your chapter stand out?
2. What programs or initiatives are you planning to take your chapter to an even higher level?
3. What has been your biggest weakness as a chapter and how have you overcome it?
4. Describe an activity that best represents the pillars of our organization.

We then set off to review all the packets and come prepared for the interviews the next day.

Saturday, I watched Makenzie scramble to put together a new committee since no one attended the Friday night meeting. Thankfully, this new group of people were eager to work and were ready to learn as much as they could in the 30 minutes before interviews and the short time we had together afterwards. I can honestly say that I was blown away by the submissions. The creativity, dedication, and confidence (despite the nerves) were absolutely incredible. However, there was one chapter that stood out to myself and my committee. I would like to congratulate the Zeta Kappa chapter one more time for all that they are doing for their chapter, the district, and most importantly, themselves. All of their programs and projects stated who they were as

people and as Brothers and transparently showed the committee why they should be chosen for this award.

With regards to the charges given from last year’s committee, we agreed that the “no PowerPoint

rule” stated in the constitution was the most logical and most beneficial rule for the process. PowerPoint presentations require more time for set-up and the ever-lingering Murphy’s Law of something going wrong would most likely apply to one of the chapters. With this in mind, we believed that chapters should not be allowed to use PowerPoints. We also reject the use of PowerPoints, because it allows for creativity of presentations to give a more accurate representation of the character of the chapters. The second topic we discussed was the inconsistency between the award information and the constitution. The constitution states that five copies shall be submitted and the award information on the website states that eight copies shall be submitted at opening session held Friday night. We discussed that there should be a consensus between the Governors and the Council regarding how many packets are submitted and then adjusted in the constitution and award information accordingly. We considered the feedback and evaluation time, however, we felt that it would be most beneficial for the district as a whole to join in on this opportunity. This may inspire other chapters to apply for awards once they see that they are engaging in similar projects. Everyone is doing excellent things for their chapter and their band program and we as a committee want to see that.

The Committee would like to charge the D. O. Wiley Committee for 2019 with the following:

Review the report of the 2018 D.O. Wiley Committee.

Review all applications submitted for the D.O. Wiley Award in order to ensure that all applicants are eligible for consideration.

Develop a series of questions for each applicant chapter and establish criteria to determine the most deserving winner.

Organize a schedule for applicant chapter presentations.

Review the applicant chapters and their presentations and decide the winner of the 2019 D.O. Wiley Award.

Recommend any changes to the D.O. Wiley selection process to the Jurisdiction Committee.

Discuss changes to the procedure to align the process with the new National process for selecting the Founders Trophy recipient.

The Committee would like to charge the 2018-2019 Southwest District Council with the following:

Continue to advertise for the D.O. Wiley award and encourage chapters to apply, because I know there are way more chapters that deserve this award.

The Committee would also like to charge the Southwest District Governors with the following:

Establish the number of packets that need to be submitted at District Convention that is the same in the Constitution and on the award information page on the website.

Create a workshop or a packet of information regarding advice to the chapters of the district on how to apply for the awards using feedback from anyone who has applied for

awards in the past.

The Committee would like to charge the Southwest District with the following:

Encourage your chapters to apply for the D.O. Wiley and other fraternal awards on the district and national level. You are all doing great things and deserve a chance to show the Brotherhood what you are doing.

I want to thank my committee members, AKA the Gucci Gang

Payton Massey-Alpha Omicron

Timothy Ratliff-Beta Gama

Carina Melero- Gamma Iota

Zachary Hevron-Theta Nu

I also want to thank our Advisor Ed Savoy for your guidance through the committee meetings and the selection of the D.O. Wiley recipient. Although we had no clue what we were doing, it was an honor to serve alongside you. I also want to thank Makenzie for throwing me under the bus... I mean trusting in me to be the Committee Chair for the D.O. Wiley Award. It was a learning experience I will never forget.

Fraternally submitted,

Jordin Walker

2018 D. O. Wiley Committee Chair

Epsilon Beta, University of Central Arkansas

Appendix K- History and Traditions Committee Report

March 30, 2018

Meeting started: 4pm

Committee members:

Jaymee Lopez: Iota Upsilon

Dalton Pendergrass: Zeta Beta (Attended)

Brandi Cappello: Lambda Kappa (Attended)

Lauren Keener: Gamma Eta

Committee head:

Dionicio "Dino" Cardenas: SWD Member-at-Large (Attended)

Committee Advisor:

Justin Chesak: National CFR

Robert Bratcher: National Representative

Agenda:

Introduction

Announcements

Constitution

- No changes. (Clint)

History and Traditions:

- Charges:
 - Assess the visibility, knowledge and use of the online history form.
 - Members did not know what the History form is.
 - Spreading the knowledge of the online history.
 - Email to Presidents of the Chapters.
 - Historians.
 - Fill in without being an award.
 - Setting deadline similar to OMRS.
 - Assess the knowledge of the Southwest District Joint Song.
 - Learned about Joint Song during Workshop
 - Convention Workshop
 - Continuing Education.
 - VPM: Push under the Road to Wisdom (Musicianship)
 - Assess the use and content available on the online Southwest District Archives, and recommend changes or additions to this resource.
 - Update Family Tree (2010)
 - Assess the use of Andy the Armadillo's Facebook page over the past year.
 - Continue Transition through Member-at-Large and Chapter host Historian.
 - Charges:
 - Andy must attend any Workshops that Host Chapter attends.
 - Andy must attend Southwest District Convention.
 - Evaluate the use of the YouTube channel over the past year, suggest changes that can be made.
 - Knowledge was known about the channel.
 - Continue to do videos that are helpful to the district
 - OMRS videos
 - Workshop videos
 - Videos of the actual workshops.
 - Convention Videos
 - Registrations
 - Chapter Life videos.

Meeting ended: 4:57pm

April 5, 2018

Meeting started at: 4:00

Committee members:

Jaymee Lopez: Iota Upsilon

Dalton Pendergrass: Zeta Beta (Attended)

Brandi Cappello: Lambda Kappa (Attended)

Lauren Keener: Gamma Eta

Committee head:

Dionicio "Dino" Cardenas: SWD Member-at-Large (Attended)

Committee Advisor:

Justin Chesak: National CFR

Robert Bratcher: National Representative

Appendix L- Joint Action Committee Report

Dear Brothers of the Southwest District

The Joint Action Committee of 2018 was charged with the following:

- Review the 2017 Joint Action Committee Report
- Examine sections of both the Kappa Kappa Psi and the Tau Beta Sigma constitutions that define joint activities and ensure they correspond with one another
- Reconsider the name/constitutional obligations for the JAC
- Review all submissions to the JAC Grant.
- Decide if the New ALTO should remain being published once a semester or if it should change to once a year.

During this year's convention, the following actions took place:

- The committee reviewed the two submissions for the Joint Action Committee Grant, which was from Alpha Omicron and Xi and Alpha Psi chapters. Both Universities that applied for the grant wanted the funding specifically to help fund projects for music schools in need of basic music supplies. The committee decided to award Alpha Omicron at Sam Housted their requested \$650 in addition to and extra \$170, bringing the total awarded to \$820. The reason for this was in order for Alpha Omicron to purchase an additional 2 boxes of each type of reeds as well as an additional intermediate percussion mallet pack. The committee also reviewed the Grant submission from the Xi and Alpha

Psi chapter at West Texas A&M and decided to reduce their award from \$1200 to \$200. The committee encourages these chapters to reapply in the near future with a greater focus on the specific costs of equipment for the schools. The \$200 awarded to these chapters is for the basic musical items, including 3 boxes of both clarinet and saxophone reeds as well as slide grease and valve oil.

- The committee also reviewed whether or not the New ALTO publication should continue to be released biannually or changed to only annually. The committee expressed their opinions and concerns for both sides, however the committee's decision on this matter was for the New ALTO to remain a Biannual publication, like it already is.
- The committee also discussed whether the New ALTO should have a minimum length of pages of submissions in order to be considered for a New ALTO to not be published that semester. After drafting several clauses and subclauses for this specific purpose, we felt that our wording and intent was clear. After submitting our reports to jurisdictions, the jurisdiction committee from Kappa Kappa Psi gave us their edited draft for the constitution, which we accepted.

The Committee would like to charge the 2019 Joint Action Committee with the following:

- -Review the 2018 Joint Action Committee Report
- -Examine sections of both the Kappa Kappa Psi and the Tau Beta Sigma constitutions that define joint activities and ensure they correspond with one another
- -Evaluate the success of the Area Workshops in relation to chapter attendance, as well as workshop location. Consider reducing the area workshops and implementing a rotation between the Southwest District areas.
- -Discuss the effectiveness of the Joint District Council's advertisement of the Joint Action Committee Grant.
- -Review all submissions to the JAC Grant.
- -Evaluate the New ALTO submission success
- -Consider changing the name of the Joint Action Committee Grant

The Committee would like to charge the Charges for the 2018-2019 Joint District Council with the following:

- -Increase advertisement of the Joint Action Committee Grant
- -Attach published New ALTO to chapter correspondence e-mails.
- -Increase clarity of the Joint Action Committee Grant application online form; Budget for Grant vs Budget of Chapter

The Committee would like to charge the 2018-2019 KKY VP Programs and TBS VP Special Projects with the following:

-E-Mail all members to advertise New ALTO submissions and publications

The Committee would like to charge the 2018-2019 New ALTO Staff with the following:

-When advertising the New ALTO, clarify the process of submissions (Specifically editing grammar).

Thank you to committee members:

Christopher Broome- Eta Xi

Morgan Darling, Gamma Tau

Nikki Settlemyre, Epsilon

Catherine Lillie, Beta Delta

Britni Hays, Delta Upsilon

Addison Womack, Delta

Sarah Jones, Beta Gamma

Colt Deaton, Delta Chi

Mandi Duncan, Gamma Omicron

A big thank you to our Advisor, Chris Houghee!

Eric Pannell II

2017-2018 President of Eta Pi

2018 Joint Action Committee Chair

Eta Pi, Northwestern State University

Fraternally submitted,

Keegan Turney

2017-2018 Southwest District Vice President for Programs

2018 Joint Action Committee Chair

Epsilon Beta, University of Central Arkansas

Appendix M- Jurisdiction Committee Report

Dear Brothers of the Southwest District,

The 2017-2018 Jurisdiction Committee was charged with the following:

- Evaluate the effectiveness of the District Area realignment and to recommend any necessary changes.
- Keep the area workshop list of schools up to date; and review the Southwest District Constitution and compare with the National Constitution and Tau Beta Sigma Southwest District Constitution.

During this year's convention, the following actions took place:

- Discussed Charges and changes presented by the Spirit Committee
 - o Name Change from "Spirit Committee" to "Spirit and Recognition Committee"
 - o Remove the following awards: ▪ The "Cup" of the Southwest ▪ The Spirit Stick o Create the following awards ▪ The Four Pillars Awards
 - o Win one and become in-eligible for others.
 - o Do not have a select a winner, can choose to not select a winner.
- Leadership(1 winner)
 - o This award will recognize a chapter that takes initiative in developing future leaders, current leadership in your band program and the campus at large, and involvement in district and national publications.
- Musicianship (1 winner)
 - o This award will recognize a chapter that has the greatest impact on their community or college/university band program through music throughout the year.
- Brotherhood(Up to 3 winners)

o This award will recognize a chapter that best exemplifies a spirit of unity through a positive atmosphere and fostering fellowship and quality of active members.

- Service(Up to 3 winners)

o This award will recognize a chapter that best exemplifies the fraternities purposes by selection of worthwhile service projects and the level of impact on your chapter's college or university band program.

o Edit the D. O. Wiley Award Packet into the Southwest District Award Packet

o Update the description of the committee into "The Spirit and Recognition Committee shall be responsible for reviewing and evaluating all applications for the 4 Pillars awards, and selecting recipient(s) at each D. O. Wiley Convention."

o Adjusted a charge from Joint Action Committee ▪ One edit did occur:

- "No member of a chapter presenting a (bid) may serve in any capacity on this committee" into "No member of a chapter applying for the Joint Action Committee Grant may serve in any capacity on this committee"

- The changes on New ALTO submission requested ultimately did not complete the full process and will be tabled to the next committees.

o Restructured the constitution into the Constitution and a Policy Guide

- Through this rework we moved practically every point into a different section that fit the new organizational scheme. (attached in "Constitutional Amendments" document)

- Most points had the verbage changed for clarification and to match the National Constitution and Tau Beta Sigma Constitution during this process. (attached in "Constitutional Amendments" document)

- A few changed the policy. (attached as "Policy Changes for Constitution" document)

- Some were deleted due to redundancy or irrelevance.(attached in "Constitutional Amendments" document)

The Committee would like to the charge the 2019 Jurisdiction Committee with the following:

- Review the Southwest District Constitution and Policy Guide and compare with the National Constitution and Tau Beta Sigma Southwest District Constitution.

- Review the effectiveness of the implementation of the two different documents.

- Continue to monitor the Policy guide to ensure the policies align with our current district operations.

- Continue to work with the Tau Beta Sigma Jurisdiction and the Joint Action Committee on redefining the New ALTO publication guidelines.

The Committee would like to charge the 2019 Southwest District Council with the following:

- Redesign the D. O. Wiley Packet/Questionnaire to be an all inclusive packet for the major Southwest District Awards, specifically the D. O. Wiley and the Four Pillars Awards.
- Review the effectiveness of the implementation of the two different documents.
- Continue to monitor the Policy guide to ensure the policies align with our current district operations.

To our committee members:

Breydon Renard - Epsilon Epsilon

Jimmy Tran - Beta Sigma

Victor Garza - Epsilon Delta

Edgar Ortiz - Mu Chi

Ian Allen - Gamma Phi

Zacary E. Wilson-Fetrow - Gamma Iota (Parliamentarian)

Thank y'all for toughing out a very lengthy committee process. There's only so much time you can spend looking at logistical wording without absolutely losing your mind and I feel like we did very well keeping our sanity, and staying awake. I commend your spirit while we tackled a big "wait and see what we get" approach to our committee.

Thank you to Clinton for serving as our advisor and guiding us through a very unique jurisdiction experience. Last year I served as the District Parliamentarian and was sort of an advisor to this committee. I can 100% say that this committee runs so much better with your expertise. Thank you for your continued service to the Southwest District

I would also like to thank Mackenzie and the rest of the District Council for the opportunity to serve the Southwest District in this capacity. It may not have been the most interesting of topics, but it was definitely an interesting experience. I will cherish the memories I made and the knowledge I gained. I definitely won't miss typing up the 28 page document on each individual change.

Fraternally submitted,

Adrian Villalobos

Chair of the 2017-2018 Jurisdiction Committee

Delta Sigma Chapter at the University of Texas at Arlington

Blue is moved. Red is removed. Yellow is policy changed

Before	Now	Reason
<p>Preamble: To the National Constitution of Kappa Kappa Psi National Honorary Band Fraternity Be it known that Kappa Kappa Psi, National Honorary Fraternity for College Band members, is an organization operating exclusively in the field of the college and university bands, and for the following several purposes:</p> <ol style="list-style-type: none"> 1. To promote the existence and welfare of the college and university bands and to cultivate at large a wholesome respect for their activities and achievements. 2. To honor outstanding band members through privilege of membership extended as a reward for technical achievement and appreciation for the best in music. 3. To stimulate campus leadership and promulgate an uncompromising respect through the medium of the college band for gracious conduct, good taste and unswerving loyalty. 4. To foster a close relationship between college bands and promote a high average of attainment by the performance of good music and selection of worthwhile projects. 5. To provide a pleasant and helpful social experience for all engaged in college band work and to cooperate with other musical organizations in any manner consistent with 	<p>Preamble: Be it known: that to fulfill the Purposes of Kappa Kappa Psi, to promote the ideals of the Fraternity, and to help our fellows to do the same, the Brothers of the Southwest District, in accordance with the Kappa Kappa Psi National Constitution, do hereby establish this Southwest District Constitution.</p>	<p>Redundant to place the national preamble since we are subsidiary to the National Constitution</p>

the purposes of the institution at which chapters are located		
Section I: General	Article I: Organization	Name change to reflect organizational change
1.01 The name of this organization shall be the Southwest District of Kappa Kappa Psi, National Honorary Band Fraternity for College and University Band Members.	1.01 Name The name of this organization shall be the Southwest District of Kappa Kappa Psi, National Honorary Band Fraternity for College and University Band Members.	Structure change
1.02 Whereas, Kappa Kappa Psi Fraternity and Tau Beta Sigma Sorority for College and University Band Members are recognized as separate sets of officers, rituals, histories, and traditions, it is hereby stated that the two organizations shall remain such, and that the Southwest District Constitution of Kappa Kappa Psi Fraternity shall not merge or unite in any way with the Southwest District Constitution of Tau Beta Sigma Sorority in such a way that one constitution may govern both bodies.	1.03 Affiliated Organization The Southwest District of Kappa Kappa Psi recognizes the Southwest District of Tau Beta Sigma as an equal affiliated organization with a parallel purpose, function, and role in the college and university band setting within this District. The District recognizes the use of joint meetings with the Southwest District of Tau Beta Sigma for matters of mutual interest, including but not limited to educational programs, selection of District Convention hosts, and adoption of joint programs and procedures.	Reworded into new format
1.03 This document shall take effect upon the favorable vote of 75% of the voting delegation of the District Convention and after approval of the National Executive Director and National Council. Upon these approvals, all previous district constitutions shall no longer be in effect.	2.03.5 Amendment of Policy Proposed amendments to items published in the District Policy Guide shall follow the same guidelines as proposed amendments to the District Constitution but shall require only a majority vote of the voting body, or unanimous consent of the District Officers and approval	

	<p>of the Governor(s) if between Conventions, to take effect.</p>	
<p>1.04 This Constitution shall in no way conflict with or receive priority over the National Constitution except upon the approval of the National Council.</p>	<p>2.03.6 Publication and Supersedence The District Constitution and the District Policy Guide, as revised and amended, shall be reprinted following each regularly-called District Convention and shall supersede all previous District Constitutions and Policy Guides.</p>	<p>Moved and reworded to fit new organizational scheme</p>
<p>1.05 This Constitution may be amended by a 75% vote of the voting delegates at a district convention. The proposed amendment must be presented in writing to the Jurisdiction Committee. They shall examine the proposal during the course of the convention and report their recommendation to the entire delegation, at which time it shall be voted upon. If, after votes are cast, 75% of the delegation are in favor of</p>	<p>2.03 Governing Documents and Amendment The Southwest District Constitution shall be the local governing document of the District. All operations and business of the District shall be in compliance with the District Constitution. In accordance with the National Constitution, the District Constitution must be approved by the National Council and National Executive Director.</p>	<p>2.03.2 Regular Amendments Proposed amendments to the District Constitution shall be presented in writing either in advance of or at regularly-called District Conventions and shall be referred at once to the Jurisdiction Committee. The Jurisdiction Committee shall report on the proposed amendment at the same Convention. If seventy-five (75) percent of the votes cast by the Convention are</p>
		<p>Moved and reworded to fit organizational skill</p>

<p>adoption, the amendment shall become effective at the conclusion of the convention unless otherwise noted.</p>	<p>favorable, the proposed amendment shall be declared adopted, and upon and after such adoption, it shall become operative and effective at the conclusion of the Convention, unless otherwise noted.</p>	
<p>1.06 If a favorable vote on a proposed amendment is less than 75%, yet there is a majority vote, the proposed amendment shall be tabled until the next regularly called District Convention of the Fraternity. During the interim between conventions it shall be published in the minutes of the convention at which it was proposed under the caption "proposed amendments to the constitution." If at the next regularly called convention it shall receive 75% of the votes cast it shall become operative and effective immediately, contingent upon approval by the National Executive Director and National Council unless otherwise stated in the amendment.</p>	<p>2.03.3 Tabled Amendments If the favorable vote on a proposed amendment to the District Constitution is less than seventy-five (75) percent, yet there is a majority vote, the proposed amendment shall be tabled until the next regularly-called District Convention. During the interim between Conventions, it shall be published in the minutes of the Convention at which it was proposed under the caption: "Proposed Amendment(s) to the District Constitution." Once a tabled amendment is again under consideration, it shall again be subject to the rules of Regular Amendments found in Section 2.03.2. If a tabled amendment fails to achieve a seventy-five percent majority upon reintroduction, it shall be considered defeated and shall not be eligible for consideration for a period of two (2) years.</p>	<p>Moved and reworded to fit organizational scheme</p>
<p>1.07 The Southwest District of Kappa Kappa Psi recognizes the coordination of business activities with the Southwest District of Tau Beta Sigma. In such instances when both Kappa Kappa Psi and Tau</p>	<p>1.03 Affiliated Organization The Southwest District of Kappa Kappa Psi recognizes the Southwest District of Tau Beta Sigma as an equal affiliated organization with a parallel purpose, function,</p>	<p>Moved and combined with other points to fit organizational scheme</p>

<p>Beta Sigma must vote on a joint proposition, a majority vote of both organizations is required to pass said proposition.</p>	<p>and role in the college and university band setting within this District. The District recognizes the use of joint meetings with the Southwest District of Tau Beta Sigma for matters of mutual interest, including but not limited to educational programs, selection of District Convention hosts, and adoption of joint programs and procedures.</p>	
<p>1.08 The Southwest District of Kappa Kappa Psi Fraternity expressly prohibits discrimination by any component part of the fraternity on the basis of race, national origin, gender, sexual orientation, religion, physical or mental handicap, marital, or veteran status. Rather it is the policy of the fraternity to foster a spirit of mutual understanding and respect among all people, especially those involved with college and university bands, remembering that music is the universal language.</p>	<p>omitted</p>	<p>Redundant since it is in the National Constitution</p>
<p>1.09 Parliamentary procedure, as stated in the National Constitution shall govern the deliberations of all component parts of the Fraternity assembled in meeting.</p>	<p>2.03.1 Policies and Procedures The District may adopt policies and procedures to conduct business between District Conventions. These policies and procedures shall be published in a secondary document named the Southwest District Policy Guide. All items published in the District Policy Guide shall be considered Special Rules of Order under the</p>	<p>Moved and reworded to fit new organizational</p>

	parliamentary authority and are subject to approval of the National Council and National Executive Director. If conflicts arise, the District Constitution shall take precedence over the District Policy Guide.	
Section II: Officers	Article II: Governance	Name change to fit new organizational.
2.01 The Southwest District shall be under the Jurisdiction of the District Governor(s). The elected officers of the Southwest District shall be the President, Vice-President, Secretary/Treasurer, and Members-at-Large.	2.01 Governors The Southwest District shall be under the jurisdiction of the Southwest District Governor(s), who shall be appointed by the National Council. Governor(s) shall perform any duties prescribed by the National Constitution, District Constitution, or the parliamentary authority, and such other duties applicable to the office and adopted by the District.	Split into Governors and Council with new wording
	2.02 District Council The Southwest District Council shall act as the executive body of the District. The District Council shall consist of the District Officers and the Governor(s).	
	3.01 Elected Officers The elected Officers of the Southwest District shall be, in order of rank: President, Vice President for Membership, Vice President for Programs, Secretary-Treasurer, and Member-at-Large.	Moved to article III as part of new organizational structure
2.02 The election of officers	3.06 Election of Officers The	Moved and reworded to fit

<p>will be held at the last regularly scheduled separate meeting at the Southwest District Convention. Officers shall be elected by a majority vote of the delegates present and voting. If no simple majority is produced in officer election, a run-off election shall be held between the two candidates with the highest number of votes. Officers shall serve a term of office of one year, from convention to convention.</p>	<p>Election of Officers shall take place during the final regularly-scheduled separate business session of each regularly-called District Convention. Officers shall be elected by a majority vote of the delegates present and voting. Abstentions shall not be counted in the vote total. If no simple majority is produced in an election, a run-off election shall be held between the two candidates with the highest number of votes. A majority vote of "no slate" for any Office shall result in the Office being declared vacant at the close of the District Convention. Elected Officers shall be installed at the District Convention and serve a term from regularly-called District Convention to regularly-called District Convention. All outgoing Officers shall aid newly-installed Officers in their transition.</p>	<p>new organizational structure</p>
<p>2.03 Qualifications for each office shall be as stated in section 5.3 of the National Constitution.</p>	<p>3.04 Qualifications of Officers District Officers shall meet all requirements and qualifications of the National Constitution and any others adopted by the District. The District may adopt procedures to determine the eligibility of candidates for District Office, which shall be consistent with the National Constitution and District Constitution.</p>	<p>Moved and reworded to fit new organizational scheme</p>
<p>2.04 When a person seeking a</p>	<p>omitted</p>	<p>Moved to policy guide</p>

<p>District Office wants to provide new election materials before District Convention (such as pamphlets, newsletters, stickers, or online materials), it must be approved by the Southwest District Governors before the candidate can disperse advertisement materials to chapters.</p>		
<p>2.05 Failure to adhere to 2.04 and 2.05 will result in automatic disqualification from candidacy.</p>	<p>omitted</p>	<p>Moved to policy guide</p>
<p>2.06 Each person seeking District Office shall submit a completed candidacy packets to the District Governor(s) no later than three (3) weeks prior to convention. The candidacy packet must include the following:</p> <ul style="list-style-type: none"> a. Letters of recommendation from their chapter, Director of Bands, and Sponsor. <ul style="list-style-type: none"> i. If the Director of Bands and Sponsor are the same individual, one letter would meet both requirements. b. Resume c. List of goals for their intended office complete with ways they envision achieving said goals. The committee shall report on the eligibility of such candidates to the convention at the next session. All names approved by the Nominations Committee shall be read and automatically entered into nomination for the respective office. Additional nominations may be made from the floor of the convention by an official 	<p>omitted</p>	<p>Moved to policy guide</p>

<p>delegate. The Nominations Committee shall consider the additional nominees to determine eligibility at its next committee meeting following the nomination session. The committee may further recommend one candidate for each district office. A majority of all votes cast shall be necessary to elect.</p>		
<p>All Officer Descriptions Moved to Policy Guide (2.07-2.13)</p>		
<p>2.14 All officers serve without compensation. Expenses of the officers, when authorized by the District Governor(s), shall be paid by the District upon the presentation of a valid receipt for money dispersed in the name of the District.</p>	<p>3.05 Compensation of Officers All Officers shall serve without compensation. Expenses of the Officers, when authorized by the District Governor(s), shall be paid by the District upon the presentation of a valid receipt for money dispersed in the name of the District.</p>	<p>Moved to fit new structure</p>
<p>2.15 In the event the office of President becomes vacant prior to the end of the term of office, the highest-ranking member shall automatically succeed to the office of President until the next convention. In the event of a vacancy in the offices of Vice President, Secretary/Treasurer, or Members-at-Large, the District Governor(s) shall notify all chapters of the vacancy. Any active members of the district may apply to the District Governor(s) for the position. After 30 days of such notice, the remaining officers, subject to the approval of the District Governor(s), shall make an</p>	<p>3.07 Vacancy of Offices Any vacancy of an elected Office shall be filled by the following procedures with the exception of President. Should the office of President be vacated for any reason, the Vice President for Membership (or next ranking officer if that position is vacant) shall automatically succeed to the Presidency until the next District Convention, in accordance with the National Constitution.</p>	<p>Moved to fit new structure</p>

<p>appointment to fill the vacancy. Persons filling vacancies shall serve until the next District Convention.</p>		
<p>2.16 After January 1st, all vacant District Offices shall be appointed by the District Council. Current District Officers shall not be eligible for any vacancies after January 1st. All appointments are subject to approval of the District Governor(s). The Council shall immediately notify all chapters of the appointments.</p>	<p>3.07.1 Occurrence of Vacancy Prior to January 1 Should an elected Office other than President be vacated for any reason between the close of District Convention and January 1 of the next calendar year, the District Council shall notify all chapters of the vacancy and the application procedure that will be used. Any members of the District meeting the qualifications of Office may apply for a vacant position. After thirty (30) days of notice, the remaining Officers, subject to the approval of the Governor(s), shall make an appointment to fill the vacancy. Persons filling vacancies shall serve until the next District Convention.</p> <p>3.07.2 Occurrence of Vacancy After January 1 Should an elected Office other than President be vacated for any reason after January 1 of the next calendar year following the close of District Convention, the vacancy shall be filled by a direct appointment by the remaining Officers, subject to the approval of the Governor(s). Sitting District Officers shall not be eligible for any vacancies that may occur after January 1. The District Council shall</p>	<p>Moved due to new structure</p>

	immediately notify all chapters of the appointments.	
Section III: Committees	Article III: Officers	New organizational structure
3.01 The standing committees of the district shall be Ways and Means, Jurisdiction, Nominations, Publications, Convention Site, Colonization and Membership, History and Traditions, Spirit, Joint Action Committee, and Judging. The District President may appoint other committees or restructure a standing committee as deemed necessary with the advice of the District Council.	7.03 Standing Committees The standing committees of the District shall be Chapter Leadership, Convention Site, History and Traditions, Joint Action, Jurisdiction, Membership, Nominations, Spirit and Recognition, and Ways and Means.	Moved to fit new structure
3.02 No later than thirty (30) days prior to the opening separate session of convention, all committee chairs shall be selected and all committee charges shall be published and made known to the chairs.	omitted	Moved to policy guide
3.03 Committee Chairs and members shall receive any and all necessary paperwork from their respective District Officers at District Convention. This includes any and all changes in the committee charges that have been submitted to the District Council.	7.01 Organization Committees of the District shall be appointed by the District President. Members shall serve until relieved of their appointment by the President. Committee chairs shall be assigned by the President unless stated otherwise in this Constitution. The President shall have the authority to appoint advisors to committees as deemed necessary with approval of the District Governor(s). Notification of assignments	Combined, reworded, and moved to fit new system
3.04 Committee chairs shall be assigned by the President unless stated otherwise in this Constitution. The President shall have the authority to appoint advisors to		

committees as he/she deems necessary. Notification of assignments will be sent out to each chapter prior to the District Convention.	will be sent out to each chapter prior to the District Convention.	
All Committee explanations are moved to policy guide (3.04-3.13)		
Section IV: Delegates and Proxies	Article IV: Finance	Fits the new structure
4.01 Each chapter in the district having paid its National, District, and past due assessments, shall be represented at the District Convention by delegate or proxy, as defined by section 5.601 of the National Constitution. This status will be determined by a listing from the National Office at a date one week prior to the opening session of the District Convention.	6.01 Delegates Each active chapter of the Fraternity within the District shall be represented at the District Convention by a delegate, alternate delegate, or a proxy. Eligibility of all delegates and seating procedures shall be in accordance with the National Constitution, the District Constitution, and any other rules the District adopts. All official delegates or proxies shall have one (1) vote and shall serve for the duration of the District Convention to which they are appointed.	Rewording for clarification and moved to fit new structure
4.02 Each delegate and the alternative delegates of a chapter shall have an official statement signed by the local President and Sponsor to the effect that they have been duly elected by their chapter. Each chapter in attendance at the District Convention may be assessed a delegate fee, payable to the Secretary/Treasurer, in an amount to be determined by the Ways and Means Committee. This fee is	6.05 Fees Each chapter in attendance at the District Convention may be assessed a delegate fee, payable to the Secretary-Treasurer, in an amount to be determined by the Ways and Means Committee. This fee is assessed at the discretion of the District Council with approval of the National President in consultation with the National Executive Director	Moved and reworded

<p>assessed at the discretion of the District Council with approval of the National Executive Director.</p>		
<p>4.03 The District President shall seat each chapter delegate alphabetically from the active chapters present. If at the end of the first roll call, there are any lacking representatives, those chapters seated will be called upon alphabetically to serve as proxies for the absent chapters. The first proxy shall come from the chapter following the last chapter to provide a proxy at the previous convention. No chapter shall hold more than two (2) proxies (i.e. shall hold more than three [3] voting seats). Should official delegates appear following the seating of the proxies; the chapter's proxy shall cede the seat to the official chapter delegate.</p>	<p>6.02 Official Proxies A chapter unable to attend the District Convention shall submit a written proxy designating any other active chapter from the District to represent it. The written proxy must be submitted to the District President by the opening separate session of the Convention. The chapter issuing the proxy and the chapter designated as the proxy holder must be active and in good standing. All proxies not meeting these requirements are void.</p> <p>6.03 Random Proxies The District President shall seat each chapter delegate or official proxy in Greek alphabet order from the active chapters present. If at the end of the first roll call, there are any lacking representatives, those chapters seated will be called upon in Greek alphabet order to serve as proxies for the absent chapters. The first proxy shall come from the chapter following the last chapter to provide a proxy at the previous Convention. No chapter shall hold more than two (2) proxies (i.e., shall hold more than three [3] voting seats). Should official delegates appear following the seating of these proxies,</p>	<p>Moved and reworded. Split between official and random proxies.</p>

	the proxy shall cede the seat to the official chapter delegate.	
4.04 An active chapter shall submit a written proxy designating any other active chapter, from its District, to represent at the District Convention. The written proxy must be submitted to the District President by the opening separate session of the Convention. The chapter issuing the proxy and the chapter designated as the proxy holder must be active with the National Headquarters. All proxies not meeting the above requirements are void.	6.04 Verification Each delegate and the alternative delegates of a chapter shall have an official statement signed by the local president and sponsor to the effect that they have been duly elected by their chapter.	Moved and reworded
Section V: Meetings	Article V: Meetings	Change wording
5.01 A regularly called District Convention shall be held every year. The location is to be determined by the previous convention. In the absence of a decision by the convention, a site will be chosen by the District Governor(s). The date of the convention will be determined by the host chapter.	5.01 District Convention A regularly-called District Convention shall be held every year. The location shall be determined by the previous Convention. In the absence of a decision by the Convention, a site will be chosen by the District Governor(s) in conjunction with the Tau Beta Sigma Southwest District Counselor(s). The date of the convention shall be determined by the host chapter, subject to approval of a majority of the District chapters. Conventions shall be organized in accordance with the National Constitution.	Reworded
5.02 All chapters shall submit	omitted	Moved to policy guide

<p>the necessary forms and/or award applications to the respective District Officers no later than two (2) weeks prior to opening session of a regularly scheduled District Convention.</p>		
<p>5.03 Special District Conventions may be called upon a favorable vote of 75% of the chapters in good standing, or upon recommendation of the District Governor(s) and the entire District Council.</p>	<p>5.02 Special Conventions Special District Conventions may be called upon a favorable vote of seventy-five (75) percent of the active chapters, or upon unanimous recommendation of the District Officers with the approval of the Governor(s).</p>	<p>Moved and rewritten</p>
<p>5.04 Special Officer Meetings of the district may be called by the president or District Governor(s) at their discretion.</p>	<p>5.07 District Council Meetings Meetings of the District Council may be called by the District President or District Governor(s) at their discretion. Minutes of each meeting shall be published by the Secretary-Treasurer within ten (10) days.</p>	<p>Moved and reworded</p>
<p>5.05 Official delegates from the majority (51%) of the chapters of the district in good standing together with at least two (2) District Officers shall constitute a quorum at a District Convention.</p>	<p>5.04 Quorum Official delegates or proxies from a majority of the active chapters of the District together with at least fifty (50) percent of the District Officers shall constitute a quorum at District Convention.</p>	<p>Reworded and moved</p>
<p>5.06 All chapters sponsoring the Southwest District Convention will be required to notify all participating chapters sixty (60) days in advance concerning service charges and information concerning</p>	<p>5.03 Notice of Convention The Secretary-Treasurer and all chapters hosting the District Convention shall give a written notice of the Convention to the National Council, District Council, and</p>	<p>Moved and reworded</p>

<p>dates and planned activities as approved by the National Council. The District Council will provide the host chapter such information as is required at least two (2) weeks in advance of this date</p>	<p>all District chapters sixty (60) days in advance. For Special Conventions, notice shall be given thirty (30) days in advance.</p>	
<p>5.07 The Southwest District will be divided into six (6) areas as indicated in Appendix 3. Each area will have a workshop for the chapters in that Area. Workshops will be held on a Saturday sometime before the District Convention (preferably in the early spring semester). Workshops should include informational topics relating to Kappa Kappa Psi and Tau Beta Sigma on the National, District, or Chapter level. Separate or joint sessions should include open forums to get more people involved. A maximum of \$150 will be put into the Southwest District budget from both organizations for workshop expenses. At least one District Officer should be on hand to discuss issues relating to the District and the upcoming Convention. Chapters that are unable to attend their assigned workshops are encouraged to attend the workshop closest and/or most convenient to them. Each area will host an annual workshop. The host(s) of each workshop will change every year based upon a rotation schedule maintained by the Joint District Council. The rotation will be created by chapters who have submitted an application to the</p>	<p>5.06 Areas The District shall be divided into Areas for the purpose of conducting annual regional workshops presenting educational sessions and information about District activities. These workshops shall be held prior to the District Convention. The number of Areas and their organization shall be determined by the District.</p>	<p>Moved and reworded. Details and appendix are moved to policy guide</p>

<p>Joint District Councils. If a site is not chosen for a workshop, the site will be up to the Joint District Councils to ask a chapter to host the next workshop. Location and tentative dates for each workshop will be presented to the District Officers at the preceding District Convention. At least thirty (30) days' notice should be given to the chapters in an area on the date and the host chapter(s) should keep costs a minimum. There will be no compensation from the District accounts to host a workshop.</p>		
<p>5.08 Each District Convention is encouraged to have a Keynote Speaker at the opening joint session. The speaker must either be active, alumni, life, or an honorary member of Kappa Kappa Psi or Tau Beta Sigma. The following guidelines will be followed in the selection of the keynote speaker:</p> <p>a. The host chapters will notify all chapters in the district of the convention theme and the speaker deadline by October 1. The keynote Address shall include items of interest to both Kappa Kappa Psi and Tau Beta Sigma relating to music, band, or the organizations and should incorporate the district theme whenever possible. Each nomination must also be accompanied by a letter of recommendation from his/her chapter by December 1.</p> <p>b. The joint host chapters shall</p>	<p>omitted</p>	<p>Moved to policy guide</p>

<p>review the nominations and select the top five candidates to be submitted to the Joint District Officers by January 15 for the final decision. The Keynote Speaker will be notified by January 31. Should the first selection be unable to attend, the second selected candidate shall be notified, etc. The candidates' speeches that are not selected will be given to the New ALTO for possible publication.</p> <p>c. The selected speaker shall have his/her district registration fees paid and their transportation costs paid, not to exceed \$150.00. The fee allotment shall be divided equally between the Southwest District of Kappa Kappa Psi and Tau Beta Sigma. Any amount exceeding the amount budgeted by the district will be covered by the host chapters.</p> <p>d. The host chapters shall take care of all the arrangements for getting the speaker to the convention.</p>		
<p>5.09 All chapters bidding to host Southwest District Convention shall be allotted seven (7) minutes to present their bid to the delegation, followed by a three (3) minute question and answer session with the delegation.</p>	<p>omitted</p>	<p>Moved to policy change</p>
<p>5.10 Within thirty (30) days following convention, the elected Host Chapter(s) shall submit a copy of all proposed contracts to the District Governors, Counselors,</p>	<p>Omitted</p>	<p>Moved to policy change</p>

<p>Chapter Sponsors, and Legal Advisors. Reviewers must respond within ten (10) days after receipt of the proposed contracts. If the review is found unsatisfactory, the Council will have the option of determining the best course of action.</p>		
<p>5.11 Host Chapter(s) shall honor the bid presented and voted on by the delegation. If Host Chapter(s) must make changes, they should inform the Governor(s), Counselor(s), and the Councils, and notification of changes should be made to all Chapters in the District if the Councils deem it necessary.</p>	<p>omitted</p>	<p>Moved to policy guide</p>
<p>5.12 Host Chapter(s) should add 5% to their registration and banquet costs to cover any unexpected expenses that may arise. Any profit made over \$300.00, not including chapter fund- raisers, must be donated to Kappa Kappa Psi and Tau Beta Sigma. The money should be divided as follows— one third-National Headquarters, one third-Kappa Kappa Psi SWD, and one third- Tau Beta Sigma SWD.</p>	<p>omitted</p>	<p>Moved to policy guide</p>
<p>5.13 Host Chapters should add a \$2.00 fee to the final registration fee as a collection for the Joint Action Committee. All proceeds collected through this fee shall be submitted to the District Secretary/Treasurer no later than forty-five (45) days after</p>	<p>omitted</p>	<p>Moved to policy guide</p>

the close of convention. These funds are to be used by the Joint Action Committee as specified in article 3.13		
5.14 When problems arise, Host Chapter(s) should contact the following people in respective order: Sponsor, Band Director, Governors and Counselors, District Officers, National Headquarters, and National Council.	omitted	Moved to policy guide
Section VI: Finances	Article VI: Delegates and Proxies	New structure
6.01 All National dues and fees will be paid to the National Executive Director who will in turn deposit per capita to the district fund in two (2) annual payments, as stated in the National Constitution. The National Executive Director will deposit \$2.00 for each member dues paid prior to January 1 and \$2.00 for each initiate fee paid during the academic year. In addition, \$2.00 for each member dues paid prior to January 1 will be placed in a special fund which is divided equally among the six (6) districts.	4.02 Revenue District revenue shall be derived from an allotment paid to the District by the National Chapter. The allotment will be paid through National Headquarters from money collected through on-time payments of yearly membership dues.	Moved and reworded. Details are in policy guide
6.02 Any active member dues received after January 1 will not be dispersed to the District.	4.03 Disbursement District funds shall be disbursed by the National Headquarters upon approval of the SecretaryTreasurer and the District Governor(s). All financial transactions shall be in accordance with the National Constitution.	Moved and reworded. Details in policy guide

<p>6.03 District funds will be deposited through the National Headquarters. Checks will be issued from the National Headquarters, after approval from the District Secretary/ Treasurer and the District Governor(s).</p>	<p>4.01 Accounts All accounts of the District shall be held by the National Headquarters in accordance with the National Constitution.</p>	<p>Moved and reworded. Details in policy guide</p>
<p>6.04 All District Officers shall have a budget allocation (set at the convention prior to their term) from district funds to be used to carry out their duties and obligations.</p>	<p>4.04 Budget A yearly operating budget for the District shall be prepared by the Ways and Means Committee and approved by a majority vote of the District Convention. The budget may be revised between District Conventions by procedures adopted by the District.</p>	<p>Moved and reworded. Details in policy guide</p>
<p>6.05 All District Officers shall submit their final purchase requisitions to the Secretary/Treasurer by the end of a two (2) week period after the close of that year's District Convention or date of resignation, whichever is earlier, or forfeit any possible reimbursement.</p>	<p>4.05 Officer Expenses The approved budget shall include an allocation for each District Officer from District funds to be used in the performance of their duties and obligations. The amount allocated to each Officer shall be set by the District Convention prior to the beginning of the Officer's term.</p>	<p>Moved and reworded. Details in policy guide</p>
<p>6.06 At the end of each fiscal year, all unused funds and any Southwest District NIB scholarship funds that are not awarded will remain in the Southwest District account, of which the total NIB amount and 50% of the remaining funds will be used for commissioning works. The fiscal year will start with the close of the Southwest District Convention and end with the close of the following district</p>	<p>omitted</p>	<p>Moved to policy guide</p>

convention.		
6.07 At the end of the fiscal year, any district officer that has travel costs that exceed the allotted amount shall forfeit the amount that exceeds the Officer's Travel line item. Use of excess funding or unused allotment from other District Officers is at the discretion of the District Governor(s).	Omitted	Moved to policy guide
6.08 The Southwest District Chapter Assistance Grant is available to all chapters by application to the District Council. This grant might be used for Fraternity-related travel, service projects, ritual regalia, guest speakers, or other financial needs. Applicants will be selected by the District Council and approved by the District Governors.	Omitted	Moved to policy guide
Section VII: Reports	Article VII: Committees	
7.01 Each district officer and committee chairman shall submit a report at each District Convention. An electronic copy of this report shall be submitted to the Secretary/Treasurer for their records. The year's convention minutes shall be accessible by all chapters.	7.02 Reports Each committee chairman shall submit a report of their committee's actions and recommendations to the District Convention. An electronic copy of this report shall be submitted to the Secretary-Treasurer for distribution in accordance with the National Constitution.	
	3.03 Reports Each Officer shall submit a report of their actions and recommendations to the District Convention. An	

	<p>electronic copy of this report shall be submitted to the Secretary-Treasurer for distribution in accordance with the National Constitution.</p>	
Section VIII: Publications	Article VIII: Publications and Communications	
<p>8.01 The District newsletter shall be called the New ALTO. The New ALTO shall be published primarily as an online presence. A print publication of the New ALTO should also be created and made available online in a PDF format (able to be downloaded). A digital copy will be sent to National Headquarters, National Officers, and the Boards of Trustees for both Kappa Kappa Psi and Tau Beta Sigma.</p> <p>a. The Vice President of Programs from Kappa Kappa Psi and the Vice President of Special Projects from Tau Beta Sigma will select qualified members to serve as the following positions: formatting and design editor, two copy editors, and a public relations officer. These members may be appointed as needed and shall be active or associate members in good standing. The District Councils will create any application processes and may require application materials that they deem necessary, such as cover letters, portfolios, letters of recommendation, or any other materials.</p>	<p>8.01 District Publication The Southwest District shall publish a newsletter, which shall be called The New ALTO. The New ALTO shall be published in an electronic format by a staff appointed by the Southwest District Councils of Kappa Kappa Psi and Tau Beta Sigma. Policies regarding The New ALTO shall be made by the District Officers with the advice of the District and the approval of the Kappa Kappa Psi Governor(s) and the Tau Beta Sigma Counselor(s).</p>	<p>Moved and reworded. Details were moved to policy guide</p>

<p>b. The two copy editors for the New ALTO will be comprised of one individual from Kappa Kappa Psi and one individual from Tau Beta Sigma. They will be responsible for receiving and editing article submissions, as well as other miscellaneous items pertinent to the content of the New ALTO.</p> <p>c. The formatting and design editor for the New ALTO will be responsible for the overall design and format of the New ALTO publications.</p> <p>d. The public relations officer for the New ALTO will be responsible for the following:</p> <ul style="list-style-type: none">i. Advertising of the New ALTO on social media platforms and ensuring that knowledge and details about the New ALTO are well known and readily available to all members of each chapter of Kappa Kappa Psi and Tau Beta Sigma across the Southwest District.ii. Working with the Southwest District Councils to ensure maintenance and timely publication of the New ALTO on the Southwest District Website. <p>e. The New ALTO shall be published twice a year. Publication dates will be November 15th and April 1st. The Vice President of Programs from Kappa Kappa Psi and the Vice President of Special Projects from Tau Beta Sigma shall set deadline dates for submission of articles, and shall also, with the assistance from the public</p>		
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<p>relations officer, inform all chapters of the district at least six weeks in advance of the submission deadlines.</p> <p>f. Financing of the New ALTO shall be the responsibility of the District. Any reimbursements shall follow standard reimbursement policies of the national organization.</p> <p>g. The Southwest District shall maintain a common domain name and e-mail address for publishing the New ALTO.</p>		
<p>8.02 All materials pertaining to the New ALTO shall be turned over to the new Vice President of Programs from Kappa Kappa Psi, the Vice President of Special Projects from Tau Beta Sigma, and the New ALTO team, once selected.</p>	omitted	Moved to policy guide
<p>Section IX: Awards</p>	<p>Section IX: Awards and Traditions</p>	<p>New format</p>
<p>All award details were moved to the policy guide.</p>	<p>9.01 Awards The District may establish awards and adopt procedures for the presentation of such, which shall be consistent with the National Constitution and District Constitution.</p>	<p>Moved, reworded, and details moved to policy guide</p>
<p>Section X: Headquarters</p> <p>10.01 The District Governor(s) shall establish an area to serve as District Headquarters.</p> <p>10.02 The District Headquarters shall house all of the District Records, which should include annual chapter</p>	<p>Omitted</p>	<p>Moved to policy guide</p>

<p>reports, newsletters, District Correspondence, scrapbooks, convention minutes, District Constitutions, and other items of interest.</p>		
<p>Section XI: Traditions All details moved to policy guide.</p>	<p>9.02 Traditions The District may adopt procedures for the maintenance and development of District traditions, which shall be consistent with the National Constitution and District Constitution.</p>	<p>Moved, reworded and details sent to policy guide</p>
<p>Section XII: Impeachment 12.01 Any elected District Officer may be impeached by a 75% vote of the active chapters assembled in District Convention, or by written petition of 75% of the active chapters of the district as shown by National Headquarters records. Such a petition must be presented to the National Executive Director, subject to the approval of the District Governor(s).</p>	<p>3.08 Impeachment of Officers District Officers may be removed from office for misconduct or dereliction of duty according to the following procedure: 1. A written formal complaint must be submitted to the District Governor(s). Complaints may be submitted by chapters, District Officers, or the Governor(s). Complaints must contain a complete list of charges and grievances against the Officer with supporting documentation. 2. The Governor(s) shall review the charges, determine the validity of the complaint, and make a decision as to whether further investigation is warranted. If so, each complaint shall be investigated on a case-by-case basis, and the Officer charged shall be given an opportunity to provide a defense. If not, the complaining party shall be notified, and the complaint</p>	<p>Moved and reworded to match current operations</p>

	<p>shall be dismissed.</p> <p>3. Following an investigation, the Governor(s) shall solicit a recommendation from the remaining Officers and have the final decision on whether to remove the charged Officer. If the Officer is removed, the District shall be notified of a vacancy, and regular procedure to fill the vacancy will apply. If the Officer is not removed, the complaining party shall be notified. In all cases, the Governor(s) shall keep a sealed record of the proceedings.</p>	
<p>Section XIII: Disclaimer</p> <p>13.01 The Kappa Kappa Psi Fraternity neither approves of nor is responsible for action (commonly referred to as hazing) of members of local chapters which may result in injury to persons or damage to property. Hazing is defined as any action taken or situation created, intentionally or unintentionally to produce mental or physical discomfort, embarrassment, harassment, or ridicule. Such actions and situations may include, but are not limited to: paddling in any form, creation of excessive fatigue, physical or psychological shock, scavenger hunts after dark, one-way road trips which leave an individual to find his or her own return transportation, compulsory wearing of apparel inappropriate to the situation,</p>	<p>Omitted</p>	<p>Removed due to already existing in National Constitution</p>

<p>required engagement in public stunts and buffoonery, morally degrading games or humiliating activities, compulsory consumption of any alcoholic beverages or controlled substances, and any other activities which are not consistent with the regulations and policies of the Sheltering Institution.</p> <p>13.02 Recognizing the dangers and problems associated with the use and abuse of alcoholic beverages and controlled substances, Kappa Kappa Psi does not condone the use of alcoholic beverages or controlled substances at any Fraternity event, function, or meeting. Each chapter is encouraged to develop an alcohol and controlled substances awareness program highlighting the responsibilities and liabilities of alcohol and controlled substances possession, consumption and distribution.</p>		
Appendix 1: Awards	Omitted	Moved all details to policy guide
Appendix 2: District Mascot Requirements	Omitted	Moved all details to policy guide
Appendix 3: Areas of the District	Omitted	Details in Policy Guide

Appendix N- Membership Education Committee Report

Appendix O- Nominations Committee Report

Appendix P- Spirit Committee Report

Brothers of the Southwest District

The 2018 Spirit Committee was charged with the following:

- Create 4 new awards that best exemplify our 4 pillars.
- Look at repurposing other awards to make sure they fit with the purpose of the new awards.
- Create requirements and guidelines for each award.
- Determine the selection process for each award.

The Spirit Committee met before Convention to begin preliminary discussions on these new awards. We all came to a consensus that creating new awards based off the pillars is the right choice to match the vision by the National and District Councils.

First, let me explain what this all means. Currently, some of the awards are about how spirited chapters, how loud they can yell, the number matching t-shirts they have, etc. With the design of this new awards system, we believe that this will best represent what our organization is truly about. Leadership, Musicianship, Brotherhood, and Service. As cool as it is to be spirited about our own chapters, our pillars are what we all should be truly striving for. These 4 awards will be their own standing awards beneath the D.O. Wiley but using a similar application-based structure. Assuming it all gets passed. We have proposed these changes to the Jurisdiction Committee, more details to come in their report.

Charges to the 2018-2019 Spirit Committee:

- Review the report of the 2018 Spirit Committee
- Review all applications submitted for the 4 Pillar Awards in order to ensure that all applicants are eligible for consideration.
- Review the applicant chapters and decide the correct number of winners for each Pillar Award.
- Evaluate and recommend any changes to the selection process to the Jurisdiction Committee.
- Coordinate with the D.O. Wiley Committee in a timely fashion

Charges to the 2018-2019 Southwest District Council:

- Consolidate all application-based awards into 1 form.
- Encourage chapters throughout the course of the year to apply for these awards and ALL awards.

Charges to the Southwest District:

- Be aware of the constitution and rules when applying for this award and any others.
- Please, please, please take your time to apply for these awards. Only 6 of the 57 chapters in our district applied for the D.O. Wiley this year. There's more than just 6 great chapters in this district.

Thank you to committee members:

- Ashley Novakowski Gamma Iota
- Jarrett Sheck, Zeta Gamma

You guys have so much knowledge to give to this fraternity and I can't wait to see where you take your home chapters in the future.

Thank you to our advisor Andy Melvin, your incredible insight was instrumental in the success of this committee. Thank you for keeping me calm and relaxed throughout the whole process. Lastly, thank you to Makenzie for dealing with my barrage of questions and phone calls. And thank you for being a great friend.

I am honored to have served the Southwest District as a committee chair. I hope that more chapters will begin to realize the great potential you all have and that the National & District Councils, know we can all achieve.

Fraternally submitted,

Thai-Tu Nguyen

Spirit Committee Chair

Zeta Kappa Chapter

Appendix Q- Ways and Means Committee Report

Brothers of the Southwest,

Charges to 2018 Ways and Means Committee

- Review 2017 Ways and Means Committee Report
- Determine if any line items in the budget needs to be adjusted.
- Create and present the 2018-2019 budget.

During this year's convention the following actions took place:

- 2017-2018 account was discussed
- Advertise the assistance grant still better
 - Really only did so for nat con, not district and other projects
- Extra money in budget, allocate more to the assistance grant
- If need to create bigger district fundraiser to cover expenses can do so

Charges to 2019 Ways and Means Committee

- Review 2018 Ways and Means Committee Report
- Determine if any line items in the budget needs to be adjusted.
- Create and present the 2019-2020 budget.

Charges to 2018-2019 Southwest District Council

- Promote Chapter Assistance Grant
 - Not just for travel or large scale projects, can be used on smaller scale
- Consider advertising grants and stuff in New ALTO

Thank you to:

Jamie Ford, Nu Beta-Texas Wesleyan

John Guttman-Alpha Tau-University of Texas: Austin

Michael Bowman-Beta Lambda-Eastern New Mexico

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Fraternally submitted,

Annie Jane Burns

Chair of Ways and Means Committee

President of the Gamma Iota Chapter of Kappa Kappa Psi

Southwest District Secretary/Treasurer