**Tau Beta Sigma - Chapter**

**Chapter Meeting: January 1st, 2020**

**8:45pm**

**Present**: John Doe, Jane Doe, Jack Doe

**Absent:** Jill Doe

**Old Business:**

N/A

**President:**

* + Main Point
		- Sub Point
	+ Main Point
		- Sub Point
	+ Subject of Motion
		- **John** entertains the motion to \_\_\_\_\_\_\_ on Week Day, Month Day, Year [with a call time of \_\_\_\_].
			* **Jane** so moves
				+ **Jack** seconds
				+ Passes

**Vice President of Membership:**

* + Notes
	+ Meeting or Event Date: Date and time
		- Discussion notes

**Vice President of Service:**

* + Event: Date and time
	+ Main Point
		- Sub Point

**Treasurer:**

* + Balance
		- $100000.00
	+ Fundraising ideas
		- Notes

**Secretary:**

* + Minutes
		- **Jack** moves to approve the minutes from January 13th, 2020.
			* **Jane** seconds
			* Passes
	+ Letters
		- Jill Doe
			* **Jack** moves to accept **Jill’s** absence from the meeting on January 1st, 2020 as excused.
				+ **Jane** seconds
				+ Passes

**Parliamentarian:**

* + Main Point
		- Sub Point

**Historian:**

* + Main Point
		- Sub Point

**Spirit and Sisterhood:**

* + Fundraiser Week:
		- Date and time
		- Fundraiser Idea 1
		- Fundraiser Idea 2
	+ Main Point
		- Sub Point

**Ritual and Regalia:**

* + Formal meeting cancelation: Article 5.02.4
		- **Jack** moves to suspend article five, section two, number four regarding having formal meeting this month.
			* **Jane** seconds
			* Passes

**Public and Alumni Relations:**

NTR

**SWD NEWS:**

* + Event coming up!
		- Date and time

**New Business:**

* + **Jack** - announcement
		- [Details]

**Jack** moves to adjourn the meeting at 10:21pm.

**Jane** seconds.

Meeting adjourned.